



**PACIFIC AMERICAN GLOBAL UNIVERSITY**

**CATALOG**

**2024**

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## DISCLAIMER

The information contained in this catalog was accurate at the time of publication. Following publication, any of the catalog information may change without notice, including, without limitation, the information regarding tuition, fees, costs, class schedules, the student calendar, the program outline, the course descriptions, curricula, faculty, advisory committees, student services, administrative policies, program objectives and career opportunities for graduates of the program.

## THE PRESIDENT'S MESSAGES

**Welcome all of you to Pacific American Global University.**

Pacific American Global University is dedicated to the pursuit of excellence in education. We at Pacific American Global University perform our professional duties with the expectation of creating an educational environment conducive to teaching students from different cultural backgrounds the importance of expanding one's knowledge and experience through education. We continue to expand our curriculum to offer a greater selection of classes and programs that provide our graduates with degrees in their chosen fields, as well as, the desire to participate in activities that will improve world conditions through interaction with students of varying cultural backgrounds, the members of our student body will learn to cooperate with each other and eventually realize that, as human beings, we have more similarities than differences.

*President of Pacific American Global University*

# 1. THE UNIVERSITY

## Mission Statement

Pacific American Global University is a higher education that exists to provide biblically sound preparation that develops Christian leaders to serve Christ both in the Church and society.

## Institutional Objectives

- To demonstrate knowledge of biblical truth based on the authoritative, inerrant Word of God, from a literal grammatical-historical hermeneutic.
- To prepare students with knowledge related to psychology, human development, and Christian principles.
- To prepare students for servanthood in the church and community with sensitivity to the rich ethnic and cultural diversity and varied needs of the world.
- To operate efficiently and effectively to be a good steward of the resources God has entrusted to it.
- To interact effectively through cultural and global involvement in preparation for a lifestyle of service.

## Philosophy of Education

Pacific American Global University aims to serve one another, holding biblical values and Christian principles. Pacific American Global University is committed to preparing its students for a strong relationship with God. We believe that true spiritual growth will emerge through knowledge of scripture and its application in the real world. We are committed to preparing our students to assume greater responsibilities as new opportunities arise in our constantly changing world by providing them with high academic standards, biblical and theological knowledge, and practical skills.

## Statement of Faith

- We believe the Scriptures of the Old and New Testaments are the only inspired, authoritative Word of God and are completely truthful and without error.
- There is one God, eternally existent in three equally divine persons: the Father, the Son, and the Holy Spirit.
- We believe the Holy Spirit conceived Jesus Christ. He was born of the Virgin Mary and is the true God and man.
- The only means of being cleansed from sin is through repentance and faith in the precious blood of Christ.
- The redemptive work of Christ on the cross provides healing in the human body in answer to believing in prayer.



- We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and in His present life there for us as High Priest and Advocate.
- In the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life.
- We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved, and the everlasting conscious punishment of the lost.

## **Location**

Pacific American Global University is located in Los Angeles County. 3470 Wilshire Blvd., Suite 617 & 350, Los Angeles, CA 90010.

## **Exceptions to Policies**

Any exceptions to the policies must be addressed by the proper administrator: student services issues to the Administrative Manager, financial issues to the Chief Financial Officer, and academic issues to the Chief Academic Officer.

## **Bureau for Private Postsecondary Education (BPPE)**

Pacific American Global University is qualified for exclusion pursuant to California Education Code (CEC) Section 94874 (e) and has current status as a nonprofit religious corporation under the Corporation Code. Our declaration has been evaluated, and exclusion pursuant to CEC Section 94874 (e) has been verified. According to the Bureau for Private Postsecondary Education, it is declared that on the basis of the information submitted, our present curriculum meets the exclusion requirements.

## **Accreditation - TRACS**

Pacific American Global University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) (15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: info@tracs.org], having been awarded Accredited Status as a Category III institution by the TRACS Accreditation Commission on October 24, 2023. This status is effective as of July 1, 2023, and is good for a period of five years – through June 30, 2028. TRACS is recognized by the United States Department of Education (ED), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

## 2. ADMISSION POLICIES

### Personal Qualifications

Pacific American Global University seeks to admit Christian believers committed to Bible study, spiritual growth, and a serious desire to devote their lives to Christian service. Furthermore, other personal qualities of the applicant, including leadership ability, character, responsibility, insight, maturity, motivation, tenacity, initiative, creativity, intellectual independence, and demonstrated concern for others and the community, can be considered for admission. These qualities may not be reflected in traditional measures of academic achievement.

### High School Graduation and Graduate School

Students who apply for the Bachelor's Program must hold a high school diploma or academic equivalent. Students who apply for the Master's Program must hold a Bachelor's Degree or its academic equivalent.

### Admission Procedure

You can receive an application form and other materials by writing, calling, or e-mailing Pacific American Global University. Contact information follows:

Pacific American Global University  
3470 Wilshire Blvd, Suite 617 & 350, Los Angeles, CA 90010  
Tel: 213-388-5992 | Fax: 213-388-5973 | Email: [info@pagu.edu](mailto:info@pagu.edu)  
Website: [www.pagu.edu](http://www.pagu.edu)

We recommend that you begin the application process as early as possible. Before we can review your application, we must have all the required documents.

Once your application is completed, we will review it and respond promptly with our decision. If your application has missing items, please contact the University immediately to discuss the options.

The application process consists of three steps. All three must be completed before admission to the University becomes official.

1. Complete the application documents, including:
  - A completed and signed application form
  - Payment of the non-refundable application fee
  - Submission of proof of graduation (Please refer to each academic program)

- Submission of personal identification, passport, visa, I-94, bank statement/affidavit of support, and previous school I-20 Form (International students only).
2. Letter of Acceptance  
The University will review your application when all required documents are received and deemed complete. It is our goal to send you a written notification as soon as possible. However, at any time, you may contact the University to inquire about the status of your application.
  3. Tuition Payment and Registration  
Upon receiving the Letter of Acceptance, your tuition fees need to be paid before you can register and start the classes.

**For International Students:** Proof of proficiency in the English language. Students must submit TOEFL scores or take the University's English Exam to be considered for admission to Pacific American Global University.

*See each program's minimum requirement in the English Proficiency Requirements section.*

## Personal Interview

Each new student will have an opportunity for a personal interview with the President or designated person during the admission procedure. For the student, this is an opportunity to meet the President or a designated person of the University and to be encouraged as the student embarks on postsecondary education.

## Transfer Students

Students wishing to transfer from other colleges or universities must have all transcripts sent directly to Pacific American Global University. Transfer students are expected to be in good standing with the college or university they last attended. The Registrar will inspect transcripts; credit will be given where appropriate if students want to transfer credit. No credit will be given for transfer courses in which a grade lower than a "C" was earned. Please find more information in the Transfer of Credits section.

## E-Learning Requirement

Only California residents are allowed to take online programs offered by Pacific American Global University.

## Experiential Learning Credit

Pacific American Global University does not award credit for prior experiential learning.

## **Challenge Exams/Achievement Tests**

Pacific American Global University does not offer challenge examinations or achievement tests.

## **Articulation Agreements**

Pacific American Global University does not have any articulation agreement with any college or university.

## **Licensure Exams**

Pacific American Global University and its programs are not designed to lead to positions in a profession, occupation, trade, or career field requiring licensure in the State of California. Graduates of Pacific American Global University programs are not eligible to sit for any licensure exams in California and other states.

## **Ability-to-Benefit**

Pacific American Global University does not accept students under the Ability-to-Benefit determination.

## **International Students and Visas**

The Student and Exchange Visitor Program (SEVP) certified Pacific American Global University to issue the I-20 form for Visas from foreign countries. Once the foreign applicant is accepted, Pacific American Global University will send various documents, including the I-20 form. International students must enroll as full-time students. Please direct other questions relating to international students to the Administrator.

## **English Proficiency Requirements**

All courses will be taught in English. Proficiency in reading, writing, speaking, and understanding English is essential for success. Proficiency may be demonstrated by any one of the following:

1. Bachelor's Program applicants must submit a minimum TOEFL iBT score of 45 taken within the past two years. Applicants to the Master's Program must submit a minimum TOEFL iBT score of 61 taken within the past two years.
2. Completion of secondary education in a country where English is the primary language for the Bachelor's Program. Completion of a post-secondary level degree program in a country where English is the primary language for the Master's Program.
3. A score report of the University's Language Proficiency Exam.

## Academic Residency Requirement

Academic residency requirements exist for a student to qualify as full-time. For the Bachelor's Program, the requirement is 12 credits. Graduate students enrolled in 8 or more credits are considered full-time.

## Non-Discrimination Policy

Pacific American Global University does not discriminate based on race, color, creed, sex, national origin, age, physical disability, marital status, veteran status, personal appearance, family responsibilities, political affiliation, source of income, sexual preference, the exercise of statutorily or constitutionally protected rights, or based on the exercise of conduct consistent with the University's policy on academic freedom in the administration of any of its educational policies, programs, or activities, admissions policies and procedures, scholarship programs, or other university administered programs. The University ensures the rights of all individuals to equal employment opportunities and excludes any consideration not directly and substantially related to merit and performance from its employment policies. The nondiscrimination policy of the University is consistent with, implements the statutory intent of, and provides procedures for discrimination complaints under:

- Sections 503 and 504 of the Rehabilitation Act of 1973 and 34 CFR 104 et seq. (Pertaining to handicap/disability)
- Title VI of the Civil Rights Act of 1964 and 34 CFR 100 et seq. (Pertaining to race, color, and national origin)
- Title VII of the Civil Rights Act of 1964 and 29 CFR 1601 et seq. (Pertaining to discrimination in employment based on race, color, religion, sex, and national origin)
- Title IX of the 1972 Education Amendments and 34 CFR 106 et seq. (Pertaining to sex)
- The Age Discrimination in Employment Act of 1975
- The Americans with Disabilities Act of 1990

In compliance with section 402 of the Vietnam Era Veterans Readjustment Act of 1974, the University does not discriminate against any employees or applicants for employment because they are special disabled veterans or veterans of the Vietnam era or because of their medical condition.

In a continuing effort to enrich its academic environment and provide equal educational and employment opportunities, the University subscribes to the fundamental importance of a multicultural and diverse workforce and student body. It seeks to enhance the pluralism in its programs and The Makeup of its student body, faculty, and staff by actively encouraging applications from all underrepresented groups in higher education.

## **Conduct Policy**

Pacific American Global University prides itself in conserving a safe learning atmosphere for students, faculty, and staff. Students, faculty, and staff should strive to engage in behaviors that add to this goal. Pacific American Global University expects students to engage in respectful behaviors that transmit civility to each campus community member. Student behavior that is not consistent with the Code of Conduct includes but is not limited to, plagiarizing, disruption of teaching, theft or damage of property, conduct that threatens the well-being of others, and possession of illegal drugs.

## 3. UNIVERSITY PROGRAMS

### School of Theology Introduction

Pacific American Global University is committed to preparing students for Christian living and church-related ministry.

The general purpose of education is to secure for students an appropriate wealth of knowledge so that they will know that they are God's creation, made in His image (Genesis 1:26-27), as spiritual, moral, rational, social, and physical beings, although all people are sinners and have a sinful nature due to the Fall and Adam's sin. Education must also teach students that they are intended to become like Jesus as they mature in their beliefs and behaviors (Romans 8:29). More importantly, individuals thus can know what the purpose of their lives is, and what they are supposed to do only by knowing what God's plan is. They can live as they are intended to live according to the purpose of His calling. We know nothing correctly unless we first know God, and we know Him best through His revelation of Himself in scripture. We can also indirectly know God by observing what He does and has done. God's creation reveals objective truth about our world. All truth is God's truth.

Creation means that there is an objective truth about our world. However, because we are human, our knowledge is subjective and fallible. God is a God of order who can be known through logical methods of instruction and learning. The objective content of truth directs us to objective methods of teaching. Students are persons with a physical body and a spirit. The fact that students are individuals requires personal approaches to teaching. The purpose of conforming to Christ's image necessarily focuses the process of teaching on evaluation.

The primary purpose of the School of Theology, however, is to offer both undergraduate and graduate theological curricula to equip students for Christian ministry as ordained ministers, evangelists, Christian education teachers, missionary workers, and youth ministers. Its secondary purpose is to encourage people to develop Christian commitment and integrity. Students will be exposed to a nucleus of courses that will equip them with appropriate professional knowledge and skills essential for their chosen field of service and activity.

Required courses are also designed so that students will have the opportunity to choose an area for specialized ministerial preparation.

## General Education Courses

### Communications: 15 units

| CODE    | TITLE                       | UNITS |
|---------|-----------------------------|-------|
| ENG 110 | Freshman Composition I      | 3     |
| ENG 111 | Freshman Composition II     | 3     |
| ENG 120 | Fundamentals of Speech      | 3     |
| PHI 120 | Critical Reasoning          | 3     |
| THE 130 | Intercultural Communication | 3     |

### Humanities/Fine Arts: 15 units

| CODE    | TITLE                      | UNITS |
|---------|----------------------------|-------|
| HUM 200 | Introduction to Humanities | 3     |
| HUM 300 | Key Movements              | 3     |

#### Letters Courses - *select one course:*

| CODE    | TITLE                            | UNITS |
|---------|----------------------------------|-------|
| PHI 101 | Values and Society               | 3     |
| PHI 102 | Humanity, Nature, and God        | 3     |
| PHI 116 | World Religion East              | 3     |
| SPA 150 | Introduction to Hispanic Culture | 3     |

#### Art Courses - *select two courses:*

| CODE    | TITLE             | UNITS |
|---------|-------------------|-------|
| ART 101 | Looking at Art    | 3     |
| MUS 101 | Introducing Music | 3     |
| MUS 106 | World Music       | 3     |

### Behavioral/Social Sciences: 21 units

#### Perspectives on Individuals, Groups, and Society - *select two courses:*

| CODE    | TITLE                                                       | UNITS |
|---------|-------------------------------------------------------------|-------|
| PSY 101 | General Studies Psychology:<br>Understanding Human Behavior | 3     |
| SOC 101 | The Individual in Society                                   | 3     |
| SOC 102 | Understanding Social Relationships in a Global Context      | 3     |
| SOC 210 | Introduction to Ethics                                      | 3     |

#### Global and Historical Perspectives - *select one course:*

| CODE    | TITLE                   | UNITS |
|---------|-------------------------|-------|
| HIS 120 | World History I         | 3     |
| HIS 121 | World History II        | 3     |
| HIS 130 | History of Christianity | 3     |



### Perspectives on U.S. History

| <b>CODE</b> | <b>TITLE</b>             | <b>UNITS</b> |
|-------------|--------------------------|--------------|
| HIS 111     | United States History I  | 3            |
| HIS 112     | United States History II | 3            |
| POL 101     | American Institutions    | 3            |

### Natural Sciences/Math: 12 units

#### Life Science – *select one course:*

| <b>CODE</b> | <b>TITLE</b>                                                    | <b>UNITS</b> |
|-------------|-----------------------------------------------------------------|--------------|
| ANT 101     | (previously ANT 100)<br>Introduction to Biological Anthropology | 3            |
| BIO 101     | Introduction to General Biology                                 | 3            |

#### Physical Sciences – *select one course:*

| <b>CODE</b> | <b>TITLE</b>       | <b>UNITS</b> |
|-------------|--------------------|--------------|
| EAR 101     | Physical Geology   | 3            |
| GEO 101     | Physical Geography | 3            |
| PHY 101     | Patterns in Nature | 3            |

#### Quantitative Reasoning – *select one course:*

| <b>CODE</b> | <b>TITLE</b>                          | <b>UNITS</b> |
|-------------|---------------------------------------|--------------|
| MAT 100     | Finite Mathematics                    | 3            |
| MAT 120     | Elementary Statistics and Probability | 3            |

#### Computer and IT – *select one course:*

| <b>CODE</b> | <b>TITLE</b>                    | <b>UNITS</b> |
|-------------|---------------------------------|--------------|
| TAS 210     | Introduction to Computer and IT | 3            |
| TAS 275     | Internet Literacy               | 3            |

### The Whole Person: 6 units

| <b>CODE</b> | <b>TITLE</b>                                   | <b>UNITS</b> |
|-------------|------------------------------------------------|--------------|
| HEA 100     | Health and Lifestyles                          | 3            |
| UNI 101     | Personal, Social, and Intellectual Development | 3            |

## Course Description

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### Communications

#### ENG 110: Freshman Composition I (3 units)

This course is designed to cultivate fundamental writing skills, focusing on the art of exposition and textual analysis. Students will embark on a journey to develop and enhance

their ability to express ideas clearly and persuasively in written form. Students will engage through various writing assignments and close examination of texts to learn to craft well-structured, organized, and coherent compositions.

**ENG 111: Freshman Composition II (3 units)**

This course is designed to refine students' writing capabilities further and broaden their written expression horizons. Delves into advanced persuasive writing techniques, argumentation, and research. Students will explore crafting compelling and well-reasoned arguments, substantiating their claims with research and evidence. Students will develop the capacity to engage critically with various sources and synthesize their ideas effectively.

**ENG 120: Fundamentals of Speech (3 units)**

This course is an engaging introduction to the fundamental principles of effective speech communication. Explore the essential elements of speech organization, emphasizing the importance of compelling evidence and thorough research in speech preparation. This course will equip students with valuable tools for effective oral communication and public speaking, highly relevant skills in their academic and professional pursuits.

**PHI 120: Critical Reasoning (3 units)**

This course is a comprehensive introduction to critical thinking, equipping students with valuable analytical skills applicable to academic and real-world scenarios. Students will explore the fundamental nature of arguments, distinguish between deductive and inductive reasoning, and develop a keen understanding of formal and informal fallacies that can compromise sound reasoning.

**THE 130: Intercultural Communication (3 units)**

Intercultural Communication is a dynamic exploration of the profound impact of culture on the communication process. This course delves into the intricate nuances of cross-cultural interactions, emphasizing the diverse values, message systems, nonverbal cues, and communication rules that shape interpersonal connections in an increasingly globalized world.

**Humanities/Fine Arts**

**HUM 200: Introduction to Humanities (3 units)**

Introduction to the humanities within the framework of theological and philosophical traditions. Students will uncover the profound connections between human expression, cultural perspectives, and theological insight by delving into the intricate interplay of art, literature, music, and philosophy.

**HUM 300: Key Movements (3 units)**

In this course, students will delve into the cultural rebirth of the Renaissance, the intellectual awakening of the Enlightenment, the transformative machinery of the Industrial Revolution, and the fight for equality in the Civil Rights Movement. Through in-depth analysis, students will examine how these movements intersected with religious thought, shaped ethical frameworks, and challenged traditional beliefs.

**Letter Courses – select one course:**

**PHI 101: Values and Society (3 units)**

This course explores the intricate interplay between values and society. Students will examine the ethical principles that shape human behavior, inform societal norms, and influence our interactions within communities and the broader global context. This course promotes critical thinking, empathy, and a deeper understanding of the moral fabric that binds our world together.

**PHI 102: Humanity, Nature, and God (3 units)**

Students will delve into the relationship of philosophical, theological, and ethical dimensions, contemplating questions about the human condition, our place in the natural world, and our understanding of the divine from both Western and non-Western perspectives.

**PHI 116: World Religion East (3 units)**

This comprehensive course will discuss the origins and intricate development of religions that form the foundation of East, South, and Southeast Asian worldviews and societies. Students will explore prominent religions' multifaceted belief systems, philosophies, and practices, including Islam, Hinduism, Buddhism, Jainism, Sikhism, Confucianism, Taoism, Japanese Religions, and Shinto.

**SPA 150: Introduction to Hispanic Culture (3 units)**

Explore the rich tapestry of traditions, customs, art, and history that define Hispanic identity. This course serves as a gateway to appreciating the global influence of the Spanish-speaking community, fostering intercultural competence, and broadening students' perspectives on the dynamic and interconnected nature of the Hispanic world.

**Art Courses – select two courses:**

**ART 101: Looking at Art (3 units)**

Students will have a captivating journey into visual art to cultivate a deep appreciation for the power and beauty of artistic expression. Explore various artistic mediums, styles, and historical periods, from classical masterpieces to contemporary creations. This course aims to nurture an understanding of creative techniques and the ability to recognize and appreciate the diverse perspectives, ideas, and emotions that art can convey.

**MUS 101: Introducing Music (3 units)**

This course provides students with a comprehensive introduction to the fundamental elements of music, offering a gateway into the multifaceted world of musical expression. Students will explore music theory, the evolution of music history, and the intricacies of various musical genres, from classical compositions to modern pop and rock. With an emphasis on music appreciation, this course is designed to enhance students' understanding of music's role in culture, emotion, and creativity.

**MUS 106: World Music (3 units)**

In this course, students will explore the rich and diverse tapestry of musical traditions worldwide. From the enchanting rhythms of West African drumming to the intricate melodies of Indian classical music and the vibrant celebrations of Latin American fiestas to the meditative chants of Asian traditions, this course celebrates the unique and culturally rich musical expressions in societies worldwide. With an emphasis on cultural context, students will gain a deep understanding of the interconnectedness of music and human societies.

**Behavioral/Social Sciences**

**Perspectives on Individuals, Groups, and Society – select two courses:**

**PSY 101: General Studies Psychology: Understanding Human Behavior (3 units)**

This is an introduction to psychology that emphasizes the depths of human behavior. Students will explore personal, cognitive, and social development and delve into the influence of physiological and social factors. Harness psychological concepts for real-world applications, enhancing individual well-being and fostering positive social change.

**SOC 101: The Individual in Society (3 units)**

This course delves into the intricate relationship between the individual and society. Through a comprehensive exploration of self-identity, the socialization process, and the dynamics of social interaction, this course equips students with a deeper understanding of how individuals navigate their place within the broader social fabric.

**SOC 102: Understanding Social Relationships in a Global Context (3 units)**

Explore the fundamental concepts of social interaction, examining how individuals and groups connect, communicate, and form bonds within diverse cultural and societal contexts. Students will examine the influence of globalization on social relationships and how technology, migration, and economic factors have transformed how we connect and interact across borders. The complexities of social identity, race, ethnicity, gender, and other social categories that shape our perceptions and interactions with others will also be analyzed.

**SOC 210: Introduction to Ethics (3 units)**

This course introduces theories defining and explaining right and wrong behavior. Students will examine consequentialism, which focuses on the consequences of actions, and deontology, which emphasizes actions' intrinsic rightness or wrongness. Students will also consider virtue ethics, which focuses on the character of the moral agent.

**Global and Historical Perspectives – select one course:**

**HIS 120: World History I (3 units)**

Students will study from the emergence of the earliest civilizations to the Age of Exploration. The rise and fall of great empires such as the Roman Empire, the Gupta Empire, and the Tang Dynasty will discuss and delve into the development of major world religions like Christianity, Islam, Buddhism, and Hinduism.

**HIS 121: World History II (3 units)**

Examine world history from the Age of Revolution to today. Students will critically examine the transformative impact of industrialization, imperialism, and globalization on the world's political, social, and economic landscape. Students will also delve into the Industrial Revolution's consequences, the expansion of Western imperialism, and the dynamics of global interconnectedness.

**HIS 130: History of Christianity (3 units)**

This course invites students to embark on an enlightening exploration of Christianity, tracing its evolution from its humble beginnings to its profound impact on the world stage. Delve into the origins of Christian thought and the development of Christian doctrine. Students will examine the role of Christianity in shaping empires, influencing art and literature, and fostering social and political change.

***Perspectives on U.S. History:*****HIS 111: United States History I (3 units)**

Explore the early history of the United States, spanning from its pre-colonial roots to the Revolutionary Period. Students will journey through the ideals, institutions, and behaviors that have shaped the nation, understanding its origins comprehensively. This course illuminates the foundational forces defining the United States by examining pivotal events and developments.

**HIS 112: United States History II (3 units)**

In this course, students will continue exploring United States history, delving into critical periods that include westward expansion, the Civil War, the transformation of cities and immigration, the challenges of the Great Depression, and the rise of the United States as a superpower. The course comprehensively examines the nation's ongoing development and emergence as a global force, offering students a deep appreciation for the complex historical forces that have shaped the United States.

**POL 101: American Institutions (3 units)**

Students will learn the historical context and philosophical underpinnings of the American Constitution, analyzing its enduring impact on American democracy. Investigate the intricate workings of the federal government, exploring the roles and interactions of the executive, legislative, and judicial branches. The dynamics of the American economy, its historical development, critical economic systems, and the challenges and opportunities faced by the nation in the globalized era will also be discussed.

## Natural Sciences/Math

### ***Life Science – select one course:***

#### **ANT 101: Introduction to Biological Anthropology (3 units)**

This introductory course comprehensively explores human origins, adaptation, variation, and genetics. Students will explore the evolutionary origins of humans, their anatomical and genetic diversity, and the adaptations that have allowed our species to thrive across diverse environments. This course fosters a deep understanding of the interconnectedness of human biology, culture, and the natural world, equipping students with valuable insights into the complexities of human existence.

#### **BIO 101: Introduction to General Biology (3 units)**

This course introduces the fundamental principles of biology, providing students with a solid foundation in the life sciences. Students will explore the intricate world of cellular biology, genetics, ecology, and evolution, gaining a holistic understanding of life on Earth.

### ***Physical Science – select one course:***

#### **EAR 101: Physical Geology (3 units)**

This course is a captivating exploration of the Earth's dynamic processes, offering students a profound understanding of the planet's geological evolution. Students will delve into the fundamental principles of physical geology, including plate tectonics, mineral and rock formation, geological time, and the forces that shape our planet's surface. The course fosters an appreciation for the Earth's natural wonders, such as earthquakes, volcanoes, and the formation of landscapes, while also addressing crucial environmental issues.

#### **GEO 101: Physical Geography (3 units)**

This course explores the Earth's physical landscapes, their formation, and the intricate processes that have sculpted our planet. The course unravels the complexity of Earth's physical features and sheds light on the interactions between human societies and the environment.

#### **PHY 101: Patterns in Nature (3 units)**

This course explores the mesmerizing patterns and phenomena in the natural world. Students will delve into the wonders of natural patterns, from the intricate symmetry of snowflakes to the rhythmic cycles of seasons and from the branching patterns of trees to the elegant geometry of seashells. The course encourages an appreciation for the beauty and complexity of nature and explores the scientific principles that underlie these patterns.

### ***Quantitative Reasoning – select one course:***

#### **MAT 100: Finite Mathematics (3 units)**

In this course, students will examine set theory, matrices, networks, optimization, and probability and gain a strong foundation in mathematical concepts and hands-on experience. This course will empower students to analyze data, identify patterns, and solve

problems in various theological contexts by developing critical thinking, problem-solving, and communication skills.

**MAT 120: Elementary Statistics and Probability (3 units)**

The course covers critical topics such as data analysis, probability theory, inferential statistics, and data-driven decision-making. Additionally, this course will equip students to critically engage with statistical information and apply these skills to theological studies. It will facilitate a deeper understanding of data-driven aspects of theology and enhance students' ability to contribute meaningfully to theological discourse.

**Computer and IT – select one course:**

**TAS 210: Introduction to Computer and IT (3 units)**

In this course, students will explore essential topics such as computer hardware and software, operating systems, digital literacy, data management, and the foundations of information technology. This course equips students with the digital skills and knowledge necessary to navigate the contemporary technological landscape, fostering a solid understanding of the role of computers and IT in diverse academic, professional, and personal contexts.

**TAS 275: Internet Literacy (3 units)**

This course empowers students with the knowledge and skills to navigate the digital landscape effectively and critically. Topics such as internet fundamentals, online safety, information evaluation, digital citizenship, and the ethical use of online resources will be explored. Students will be internet literate, able to use the internet confidently and responsibly while safeguarding their privacy and understanding ethical considerations in a digital society.

**The Whole Person**

**HEA 100: Health and Lifestyles (3 units)**

This course offers students an in-depth exploration of the connections between health, well-being, and lifestyle choices. Students will investigate the fundamental principles of maintaining a healthy lifestyle, focusing on physical, mental, and emotional well-being. The course covers nutrition, physical fitness, stress management, and the impact of lifestyle choices on overall health.

**UNI 101: Personal, Social, and Intellectual Development (3 units)**

This course will take students on a transformative journey of self-discovery and growth. Students will explore the interconnected facets of personal, social, and intellectual development. The course covers self-awareness, effective communication, emotional intelligence, and critical thinking.

## Bachelor of Theology

This program is designed as a follow-up seminary course emphasizing Bible study. It is the basic level for those who want to attend seminary. The Bachelor of Theology Program focuses on preparing students to work at the intersection of faith and reason to serve in Christian Education, Sunday School Coordinators, and other areas of ministry. (4 years program)

Upon completion of the program, students will be prepared to enter theological seminary for entry into a course of study, leading to an award of a master's program to prepare them for a career as an ordained minister.

### Program Requirements

Completed a minimum of 192 quarter units of the following coursework with a cumulative Grade Point average of 2.0 on a 4.0 scale.

### Learning Outcome

Students who major in Theology will be able to demonstrate:

1. Demonstrate a comprehensive knowledge of the Bible.
2. Demonstrate a knowledge of the history of the church and its heritage.
3. An understanding of the major areas in the discipline of Theology—biblical studies, historical or comparative studies, systematic theology, ethics, and spirituality.
4. Familiarity with a variety of religious experiences and traditions.
5. An understanding of how religious morality and justice are integrated with faith.
6. Describe and analyze the historical development of a religious tradition, recognizing the influence of cultural context in its formation.

### General Education Requirements: 69 units

See the "General Education Worksheet" requirements in the University Catalog or the Class Schedule for the most current information on General Education requirements and course offerings.

**NOTE:** The course descriptions for the courses in this program are in the Course Descriptions section of this Catalog. The University may, at any time in its discretion, vary the offering and/or sequence of courses in this program, revise the curriculum content of the program or any course in the program, and change the number of credit hours in the program or any program course.

### Core Courses Requirements: 75 units

| CODE    | TITLE                     | UNITS |
|---------|---------------------------|-------|
| BIB 310 | Introduction to The Bible | 3     |
| BIB 311 | Greek                     | 3     |



|         |                                       |   |
|---------|---------------------------------------|---|
| BIB 312 | Hebrew                                | 3 |
| BIB 313 | Biblical Doctrine                     | 3 |
| BIB 321 | Introduction to Apologetics           | 3 |
| BIB 330 | Gospels                               | 3 |
| BIB 340 | Book of Acts                          | 3 |
| BIB 350 | Pentateuch                            | 3 |
| BIB 360 | Joshua and Judges                     | 3 |
| BIB 370 | Kings and Chronicles                  | 3 |
| BIB 380 | Major and Minor Prophets              | 3 |
| BIB 390 | Poetic and Wisdom Books               | 3 |
| BIB 400 | Principles of Biblical Interpretation | 3 |
| BTS 410 | Church History                        | 3 |
| BTS 420 | World Missions                        | 3 |
| BTS 431 | Old Testament Character Study         | 3 |
| BTS 440 | Christian Education                   | 3 |
| BTS 460 | Christian Ethics                      | 3 |
| THE 220 | Theology of Christian Life            | 3 |
| THE 230 | Historical Theology                   | 3 |
| THE 320 | Introduction to Christian Counseling  | 3 |
| THE 321 | Psychology and Christianity           | 3 |
| THE 340 | Character Formation                   | 3 |
| THE 350 | Spiritual Formation                   | 3 |
| THE 360 | Sociology of Religion                 | 3 |

### Elective Courses Requirements: 48 units

| CODE    | TITLE                                     | UNITS |
|---------|-------------------------------------------|-------|
| BIB 210 | Old Testament Literature                  | 3     |
| BIB 211 | New Testament Literature                  | 3     |
| BIB 220 | Historical Books of The Old Testament     | 3     |
| BIB 230 | Discipleship and Cell Groups              | 3     |
| BTS 240 | Advanced Christian Education              | 3     |
| BTS 250 | Educational Leadership                    | 3     |
| BTS 260 | Christian Leadership                      | 3     |
| BTS 270 | Church Music and Worship                  | 3     |
| BTS 280 | Christian Education and Faith Development | 3     |
| BTS 290 | Church Planting                           | 3     |
| PMN 100 | Mission and Ministry                      | 3     |
| PMN 110 | Introduction to Evangelism                | 3     |
| PMN 120 | Introduction to Pastoral Ministry         | 3     |
| PMN 130 | Evangelism and Outreach                   | 3     |
| THE 200 | Psychology of Religion                    | 3     |
| THE 205 | The Ten Commandments and Ethical Life     | 3     |
| THE 210 | Theories of Justice                       | 3     |

|         |                                     |   |
|---------|-------------------------------------|---|
| THE 215 | Reformed Theology                   | 3 |
| THE 221 | Advanced Theology of Christian Life | 3 |
| THE 330 | Marriage and Family Counseling      | 3 |

## Course Descriptions

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### Core Courses

#### **BIB 310: Introduction to The Bible (3 units)**

This course offers students a comprehensive exploration of the Bible, a cornerstone of Christian faith and scholarship. Students will delve into biblical texts' historical, cultural, and theological context. Explore vital biblical narratives, themes, and their relevance for contemporary Christian thought and practice.

#### **BIB 311: Greek (3 units)**

This course provides a foundational introduction to Greek. It delves into the grammatical and syntactical principles that underpin the language, equipping students with the necessary tools to translate the New Testament effectively. The course emphasizes practical application, guiding students through the intricacies of Greek grammar and syntax while enabling them to decipher the nuances of the biblical text.

#### **BIB 312: Hebrew (3 units)**

This course provides a comprehensive introduction to Hebrew. It lays a strong foundation in essential vocabulary, grammar, and syntactical elements, enabling students to grasp the fundamentals of the language. The course emphasizes practical application, guiding students through the intricacies of Hebrew grammar and syntax while equipping them with the tools to navigate the Hebrew Bible.

#### **BIB 313: Biblical Doctrine (3 units)**

This course explores a comprehensive understanding of Christian doctrine and belief. Students will examine the essential doctrines of the Christian faith, including the doctrine of God, Christology, soteriology, ecclesiology, and eschatology. The course explores the historical development of Christian thought, the articulation of theological principles, and their implications for contemporary faith and practice.

#### **BIB 321: Introduction to Apologetics (3 units)**

This course delves into the fundamental principles of the Christian worldview, exploring how they shape our understanding of truth, reality, and the meaning of life. The course examines the necessity and principles of apologetics, the defense, by reasoned arguments, of the Christian faith. The course emphasizes practical application, equipping students to defend their beliefs in various settings and to communicate the Christian message with clarity and confidence.

**BIB 330: Gospels (3 units)**

This course provides students with a comprehensive study of the Gospels within the New Testament. Students will explore the life, teachings, and significance of Jesus Christ as presented in the four Gospels: Matthew, Mark, Luke, and John. The course delves into the historical, cultural, and theological contexts in which these texts were written, offering students a profound understanding of the Gospel's message and the unique perspectives of each Gospel writer.

**BIB 340: Book of Acts (3 units)**

Students will study the Book of Acts in The New Testament in detail and immerse in the history, theology, cultural context, and narrative of the early Christian Church. The course examines the foundational events and key figures in the early Church's growth, the apostles' missionary journeys, and the expansion of Christianity beyond Jerusalem.

**BIB 350: Pentateuch (3 units)**

This course offers a comprehensive exploration of the Pentateuch, the first five books of the Old Testament. Students will delve into the historical, cultural, and theological context in which they were written. The course explores the narratives, laws, and theological themes in Genesis, Exodus, Leviticus, Numbers, and Deuteronomy.

**BIB 360: Joshua and Judges (3 units)**

This course gives students an in-depth examination of the biblical books of Joshua and Judges in the Old Testament. Students will explore these texts' historical narratives, theological themes, and unique characters. The course delves into Joshua's leadership, Canaan's conquest, the cycles of judgeship, and the moral and spiritual challenges faced by the Israelites.

**BIB 370: Kings and Chronicles (3 units)**

It is an essential course that offers students an in-depth exploration of the biblical books of I & II Kings and I & II Chronicles in the Old Testament. Students will explore the narratives of the Israelite monarchy, prophetic voices, and religious reforms presented in these texts. The course examines the reigns of various kings, including Solomon, David, and Hezekiah, and the divine responses to their leadership.

**BIB 380: Major and Minor Prophets (3 units)**

This course comprehensively studies the Major and Minor Prophets in the Old Testament through scholarly analysis and historical context. Students will explore the prophetic writings, messages, and social contexts of these influential figures. The course delves into the visions, oracles, and teachings of prophets such as Isaiah, Jeremiah, Ezekiel, Amos, and lesser-known prophets.

**BIB 390: Poetic and Wisdom Books (3 units)**

This course provides students with a comprehensive exploration of the Poetic and Wisdom Books in the Old Testament. Through detailed literary analysis and cultural context, students will delve into these texts' poetic expressions, philosophical insights, and practical wisdom. The course examines the poetic beauty of Psalms, the philosophical reflections in Proverbs,

the existential questions posed in Job, and the intimate dialogues in the Song of Solomon, among others.

**BIB 400: Principles of Biblical Interpretation (3 units)**

This course equips students with the essential tools and principles for interpreting the Bible effectively and responsibly. Through in-depth exploration of hermeneutical methods, historical context, and literary analysis, students will develop a deep understanding of the interpretative processes applied to biblical texts. The course delves into the principles of exegesis, including language, cultural, and literary considerations and the application of various critical approaches.

**BTS 410: Church History (3 units)**

This course offers students a comprehensive exploration of the history and development of the Christian Church. Through rigorous historical analysis and critical examination, students will journey through the major epochs, key figures, and theological movements that have shaped the Church from its inception to the contemporary era. The course examines the early Church, the ecumenical councils, the schisms, the Reformation, and the global expansion of Christianity.

**BTS 420: World Missions (3 units)**

Students will comprehensively explore world missions and their significance in Christian theology. The course examines the theological foundations of missions, cultural engagement, cross-cultural communication, and the challenges and opportunities of global mission work.

**BTS 431: Old Testament Character Study (3 units)**

This course will explore prominent figures in the Old Testament. Students will immerse themselves in vital biblical characters' lives, stories, and theologies. The course delves into the backgrounds, roles, and significance of figures like Abraham, Moses, David, Esther, and others, examining their historical and cultural contexts.

**BTS 440: Christian Education (3 units)**

Students will learn Christian education within a theological context. Explore the principles, methods, and teaching theories within the Christian tradition. The course examines the history of Christian education, pedagogical techniques, curriculum development, and the integration of faith and learning.

**BTS 460: Christian Ethics (3 units)**

Students will explore the ethical dimensions of the Christian faith. Focus on studying ethical principles, values, and moral decision-making within Christian theology. Students will gain a deep and holistic understanding of ethical issues, dilemmas, and challenges through a multifaceted approach that includes biblical, historical, and contemporary perspectives.

**THE 220: Theology of Christian Life (3 units)**

This course explores the theological dimensions underpinning Christian life and practice. Students will delve into advanced topics such as the theology of worship, ethics, spirituality, and the role of the Church in contemporary society.

**THE 230: Historical Theology (3 units)**

This course delves into the evolution of Christian doctrine, tracing its development from the early Church Fathers to contemporary theological movements. Through critically examining primary texts, theological treatises, and pivotal historical events, students will understand how theological ideas have evolved in response to cultural, political, and intellectual currents. Students will analyze theological controversies, doctrinal formulations, and their implications for the practice of faith and the life of the Church.

**THE 320: Introduction to Christian Counseling (3 units)**

The course offers students a comprehensive introduction to the principles and practices of Christian counseling. Incorporation of various counseling methods, including but not limited to secular counseling techniques and psychological and behavioral theories, students will explore the core concepts of counseling, ethical considerations, and various counseling techniques.

**THE 321: Psychology and Christianity (3 units)**

Students will learn the foundational principles and practical skills for providing effective, faith-based counseling rooted in the Bible. Explore the integration of psychology, counseling techniques, and biblical wisdom. The course will delve into the human condition, emotional and relational issues, and ethical considerations in counseling.

**THE 340: Character Formation (3 units)**

This course will review theological and ethical traditions that contribute to the development of virtuous character. Students will examine the role of spiritual formation, ethical decision-making, and moral development in Christian life and leadership.

**THE 350: Spiritual Formation (3 units)**

This course offers spiritual formation and growth within a theological context. The course explores the dynamics of prayer, meditation, scripture study, and the role of community in shaping one's spirituality. Students will explore the transformative power of faith, the cultivation of spiritual disciplines, and the profound impact of spirituality on personal and ministerial life.

**THE 360: Sociology of Religion (3 units)**

In this course, students will explore the multifaceted relationships between religious beliefs, institutions, and the broader social context. The course explores the impact of religion on culture, social structures, and individual behaviors, as well as the reciprocal influence of societal factors on religious expressions. Students will learn the dynamics of religious pluralism, secularization, and the role of faith in contemporary social issues.

## Elective Courses

### **BIB 210: Old Testament Literature (3 units)**

This course provides students with an extensive exploration of the Old Testament's literary, historical, and theological dimensions. Students will explore the diverse genres and narratives within the Old Testament, including historical accounts, poetry, prophecy, and wisdom literature. Students will gain insights into the key themes, characters, and ethical teachings that permeate these ancient texts and their relevance to contemporary faith and practice.

### **BIB 211: New Testament Literature (3 units)**

This course offers an in-depth exploration of the texts, themes, and historical contexts of the twenty-seven books that comprise the New Testament canon. Students will engage with a variety of interpretive approaches, including historical-critical methods, literary analysis, and theological reflection, to discern the meaning and significance of these ancient texts for contemporary faith and practice.

### **BIB 220: Historical Books of The Old Testament (3 units)**

Students will journey through the narratives, accounts, and historical events documented in books such as Joshua, Judges, Samuel, and Kings. The course examines the political, social, and theological aspects of the Israelite experience, from the conquest of Canaan to the monarchy and the periods of exile and return.

### **BIB 230: Discipleship and Cell Groups (3 units)**

In this course, students will learn the principles and practices of discipleship and the role of cell groups in nurturing spiritual growth and community. The course explores the biblical foundations of discipleship, the dynamics of small group ministry, and the principles of spiritual mentoring.

### **BTS 240: Advanced Christian Education (3 units)**

This course will explore Christian education deeper and advance into innovative pedagogical techniques, cutting-edge curriculum development, and the intricacies of seamlessly integrating faith with various learning domains. Students will learn how Christian education can be adapted to contemporary educational challenges and opportunities.

### **BTS 250: Educational Leadership (3 units)**

This course comprehensively explores leadership within educational and ministerial contexts. Rooted in theological foundations, students will delve into the principles and practices of effective leadership, tailored explicitly to faith-based educational settings. The course examines leadership theory, organizational management, strategic planning, and the development of leadership skills within a Christian context.

### **BTS 260: Christian Leadership (3 units)**

Students will study the dynamics of Christian leadership, emphasizing servant leadership, ethics, and the integration of faith in guiding individuals and communities. The course examines leadership within the context of ministry, church, and faith-based organizations,

addressing the unique challenges and opportunities Christian leaders face. Emphasize the qualities of effective Christian leadership, the cultivation of spiritual maturity, and the role of leadership in advancing the mission and vision of Christian institutions.

**BTS 270: Church Music and Worship (3 units)**

This course offers students a comprehensive exploration of the significance of music and worship within the context of the Christian church. The course explores the theology of worship, music's role in spiritual expression, the history of church music, hymnology, various musical styles in worship, and the organization of worship services.

**BTS 280: Christian Education and Faith Development (3 units)**

The course examines the role of Christian education in nurturing spiritual growth, character development, and the deepening of faith. Students will gain insights into the design and implementation of faith development programs, curricula, and strategies that effectively guide individuals in their spiritual journey.

**BTS 290: Church Planting (3 units)**

Students will examine the biblical and historical precedents of church planting, developing a theological vision, strategic planning, and utilizing contemporary approaches to mission and evangelism. Analyze the challenges and opportunities inherent in church planting, from community engagement to leadership development.

**PMN 100: Mission and Ministry (3 units)**

In this course, students will explore the biblical and historical foundations of mission, the development of missional strategies, and the dynamics of cross-cultural engagement. The course examines the theological underpinnings of ministry, mission, and the ethical dimensions of Christian service for leaders. Students will gain insights into the challenges and opportunities in contemporary missions and ministry.

**PMN 110: Introduction to Evangelism (3 units)**

This course introduces the biblical mandates for evangelism, the theology of salvation, and the methods and strategies for sharing the Christian faith. Students will explore various approaches to evangelism, from personal witness to community outreach and digital evangelism. Students will also learn about the Holy Spirit's role in evangelism.

**PMN 120: Introduction to Pastoral Ministry (3 units)**

This course will explore a pastoral leader's foundational roles and responsibilities, including preaching, pastoral care, leadership, and community engagement. The course delves into pastoral ministry's biblical and historical foundations and provides insights into pastoral leadership's spiritual and ethical dimensions. Attention will be given to practical skills in sermon preparation, counseling, and congregational leadership.

**PMN 130: Evangelism and Outreach (3 units)**

This course comprehensively explores the theory, theology, and strategies for sharing the Christian faith with diverse audiences. Examine the biblical foundations of evangelism, various approaches to outreach, and the ethical considerations of mission work. Students

will gain insights into the dynamics of cross-cultural engagement, building relationships with non-believers, and utilizing contemporary tools and technologies for effective outreach.

**THE 200: Psychology of Religion (3 units)**

This course will examine the psychological theories and research related to religious beliefs, conversion, moral development, and the impact of faith on mental health and well-being. Students will gain insights into the complexities of religious identity, religious coping, and the therapeutic applications of psychology within a faith-based context.

**THE 205: The Ten Commandments and Ethical Life (3 units)**

This course offers students a profound exploration of the ethical foundations of the Ten Commandments and their relevance in contemporary life. Students will examine the historical and cultural contexts in which the Ten Commandments were given, their theological significance, and their application in ethical decision-making, ethical challenges and dilemmas faced in modern society, and how the timeless wisdom of the commandments can guide individuals, communities, and institutions towards moral excellence.

**THE 210: Theories of Justice (3 units)**

The course examines various theological and philosophical perspectives on justice, including divine justice, distributive justice, restorative justice, and social justice. Students will explore the complexities of justice in contemporary society, its ethical implications, and the theological underpinnings that inform and shape our understanding of justice.

**THE 215: Reformed Theology (3 units)**

The course examines Reformed theology's historical development, crucial theologians' influence, and the theological themes that define Reformed thought. Students will gain insights into the Reformed perspective on topics such as predestination, the sovereignty of God, covenant theology, and the impact of Reformed theology on worship and ecclesiology.

**THE 221: Advanced Theology of Christian Life (3 units)**

Continuing the exploration of Christian Life Theology, this course will delve further into theological concepts and their relevance for Christian living. Students will examine advanced theological topics, including systematic theology, the theology of liberation, ecclesiology, and moral theology. The course will also outline the fundamental doctrines of the Bible and the theological systems used by various Christian groups worldwide to bridge the differences between these divides and promote cooperation among Christians from diverse backgrounds.

**THE 330: Marriage and Family Counseling (3 units)**

This course will equip students with the knowledge and skills to provide counseling services within marriage and family dynamics. Students will explore the unique challenges and dynamics of marital relationships and family systems. The course delves into communication, conflict resolution, parenting, and applying biblical principles to family life.



# Bachelor of Intercultural Studies

The Bachelor of Intercultural Studies program is thoughtfully designed to provide students with a profound understanding of intercultural dynamics and the intricacies of cultural diversity. It equips students with the essential skills to navigate the complexities of our interconnected world. Through a comprehensive curriculum that blends theory and practical application, this program prepares students to engage effectively in intercultural settings and address global challenges. Upon program completion, students will be well-prepared for a diverse range of career opportunities with a worldwide reach. (4 years program)

## Program Requirements

Complete a minimum of 192 quarter units of the following coursework with a cumulative Grade Point average of 2.0 on a 4.0 scale.

## Learning Outcomes

1. Cultivate an understanding of diverse cultures and prepare to excel as a pragmatic cross-cultural expert poised for international, intercultural endeavors.
2. Enhance crucial verbal, written, and critical thinking proficiencies to assess and resolve potential conflicts effectively.
3. Adapt to living and working in unfamiliar cultural settings, collaborate within teams, and embody their Christian vocation in culturally relevant manners.
4. Ability to engage with various audience groups, demonstrating cultural sensitivity while maintaining the essence of the message concerning God's kingdom.
5. Graduates will be equipped to pursue an advanced degree, expanding their knowledge base and avenues for service.

## General Education Requirements (69 units)

See the "General Education Worksheet" requirements in the University Catalog or the Class Schedule for the most current information on General Education requirements and course offerings.

**NOTE:** The course descriptions for the courses in this program are in the Course Descriptions section of this Catalog. The University may, at any time in its discretion, vary the offering and/or sequence of courses in this program, revise the curriculum content of the program or any course in the program, and change the number of credit hours in the program or any program course.

## Core Courses Requirements: 75 units

| CODE    | TITLE                                  | UNITS |
|---------|----------------------------------------|-------|
| ANT 200 | Introduction to Sociology/Anthropology | 3     |

|          |                                                    |   |
|----------|----------------------------------------------------|---|
| BTS 260  | Christian Leadership                               | 3 |
| BTS 420  | World Missions                                     | 3 |
| CUL 100  | Globalization and Culture                          | 3 |
| CUL 200  | Cultural Awareness and Sensitivity                 | 3 |
| ICS 200  | Introduction to Intercultural Studies              | 3 |
| ICS 210  | Introduction to Relief and Development             | 3 |
| ICS 220  | Introduction to Leadership and Conflict Resolution | 3 |
| ICS 300  | Community Development: Models and Strategies       | 3 |
| ICS 321  | Intercultural Adjustment                           | 3 |
| ICS 322  | Intercultural Values                               | 3 |
| ICS 323  | Intercultural Management                           | 3 |
| ICS 330  | Topic in Intercultural Communication               | 3 |
| ICS 400  | Spiritual Conflicts in Cross-Cultural Context      | 3 |
| ICS 410  | Social Justice and Human Rights                    | 3 |
| ICS 420  | International Development on Missions              | 3 |
| ICS 430  | International Business Practices                   | 3 |
| LING 200 | General Linguistics                                | 3 |
| LIT 200  | Introduction to Literacy                           | 3 |
| LIT 210  | World Literature                                   | 3 |
| LIT 300  | Topics in Diverse Literature                       | 3 |
| PHI 200  | Introduction to Logic                              | 3 |
| PHI 210  | Introduction to Philosophy and Aesthetics          | 3 |
| PHI 300  | Philosophy and Contemporary Ideas                  | 3 |
| THE 210  | Theories of Justice                                | 3 |

### Elective Courses Requirements: 48 units

| CODE    | TITLE                                                             | UNITS |
|---------|-------------------------------------------------------------------|-------|
| ANT 300 | Anthropology for Ministry                                         | 3     |
| ANT 310 | Economic Anthropology                                             | 3     |
| BTS 460 | Christian Ethics                                                  | 3     |
| CUL 210 | Cross-Cultural Life and Ministry                                  | 3     |
| CUL 220 | Gospel and Culture                                                | 3     |
| ICS 340 | Oral History Throughout the Ages                                  | 3     |
| ICS 350 | Comparative Religions                                             | 3     |
| ICS 420 | Trends and Issues in Intercultural Studies                        | 3     |
| ICS 430 | Contemporary Issue in Missions                                    | 3     |
| ICS 440 | Interpersonal Violence                                            | 3     |
| ICS 450 | Intercultural Competence and Diversity<br>in the Global Workplace | 3     |
| LIT 220 | Race and Ethnicity in American Literature                         | 3     |
| PMN 100 | Mission and Ministry                                              | 3     |
| PMN 130 | Evangelism and Outreach                                           | 3     |
| POL 102 | Introduction to Political Science                                 | 3     |

|         |                                       |   |
|---------|---------------------------------------|---|
| THE 200 | Psychology of Religion                | 3 |
| THE 205 | The Ten Commandments and Ethical Life | 3 |
| THE 220 | Theology of Christian Life            | 3 |
| THE 340 | Character Formation                   | 3 |

## Course Descriptions

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### Core Courses

#### **ANT 200 Introduction to Sociology/Anthropology (3 units)**

The course explores the fundamental concepts and theories of sociology and anthropology while emphasizing their application in diverse cultural contexts. Students will examine social structures, cultural practices, and human behavior through a cross-cultural lens.

#### **BTS 260 Christian Leadership (3 units)**

The theological, educational, and social bases for ministry and service are examined. An analysis of the Church's responsibility and methods for carrying out the ministry mandate of Jesus is emphasized.

#### **BTS 420 World Missions (3 units)**

The course offers a comprehensive study of missions' theology and strategy, focusing on the perspective of the local church. It covers a broad spectrum of essential topics, including mission approaches, education's role in mission work, mobilization for change, disciple-making on a global scale, the power of prayer in missions, member care, partnership formation, and the dynamics of church-based teams. Students will also explore how contemporary global issues impact mission work.

#### **CUL 100 Globalization and Culture (3 units)**

This course investigates how cultures are influenced by globalization, with a specific focus on the impact of technologies and new media. It offers historical and modern perspectives to help comprehend the connections between production and consumption networks, population movement, social disparities, collective identities, and global processes.

#### **CUL 200 Cultural Awareness and Sensitivity (3 units)**

In this course, students learn to understand their biases and values, practice cultural relativism by suspending judgment, develop practical intercultural communication skills, and cultivate empathy for individuals from diverse backgrounds.

#### **ICS 200 Introduction to Intercultural Studies (3 units)**

This course offers a foundational exploration of cultural diversity, communication, and global perspectives. It covers key concepts, theories, and practical skills for engaging in our interconnected world. Topics include intercultural communication, cultural awareness, globalization, and ethical considerations, equipping students for diverse careers in an increasingly multicultural society.

**ICS 210 Introduction to Relief and Development (3 units)**

This course overviews humanitarian relief efforts and sustainable development initiatives worldwide. Students examine key concepts, theories, and practical strategies for addressing global crises, poverty, and inequality. Topics include humanitarian aid, disaster response, development projects, and the role of international organizations in creating positive change.

**ICS 220 Introduction to Leadership and Conflict Resolution (3 units)**

This course explores the fundamental principles of effective leadership and conflict resolution in diverse cultural contexts. It delves into leadership theories, communication strategies, and conflict resolution techniques tailored for intercultural environments. Students will develop essential skills for promoting harmony and constructive problem-solving in multicultural settings.

**ICS 300 Community Development: Models and Strategies (3 units)**

In this course, students will explore community development theories, models, and practical strategies for fostering sustainable and vibrant communities. They will analyze various strategies for promoting social, economic, and environmental well-being at the local level. Topics include asset-based community development, participatory planning, and the role of stakeholders, equipping students with the skills to drive positive change in communities.

**ICS 321 Intercultural Adjustment (3 units)**

This course explores cultural adaptation, communication strategies, and the development of intercultural competence. Students will gain practical skills and insights to thrive in diverse cultural contexts, promoting mutual understanding and effective cross-cultural interactions.

**ICS 322 Intercultural Values (3 units)**

This course provides a comprehensive understanding of how cultural values shape behaviors, interactions, and perceptions. Students will analyze cultural relativism, ethical dilemmas, and the role of values in cross-cultural communication, fostering global awareness and sensitivity.

**ICS 323 Intercultural Management (3 units)**

The course offers a comprehensive study of managing organizations and teams in a globalized world. Students will delve into the complexities of cross-cultural communication, leadership, negotiation, and decision-making. The course equips individuals with the skills and knowledge to navigate diverse workplaces and effectively lead in intercultural contexts, fostering inclusive and successful international collaborations.

**ICS 330 Topic in Intercultural Communication (3 units)**

This course will explore a specific aspect or emerging trend within intercultural communication. Topics may include intercultural conflict resolution, digital communication in global contexts, or intercultural communication and social justice. Students will engage in research, analysis, and discussions to deepen their understanding of these specialized areas in intercultural communication.

**ICS 400 Spiritual Conflicts in Cross-Cultural Context (3 units)**

This course explores the intersection of spirituality, culture, and conflicts. Students will examine how differing spiritual beliefs, practices, and values can lead to tensions and disputes in multicultural settings.

**ICS 410 Social Justice and Human Rights (3 units)**

Students will thoroughly examine the principles, theories, and practices related to human rights and social justice issues globally. This course explores the historical development of human rights, contemporary challenges, and strategies for addressing inequality, discrimination, and access to justice. Students will engage in critical analysis and advocacy work to promote a more just and equitable world.

**ICS 420 International Development on Missions (3 units)**

Students will explore the dynamic intersection of international development initiatives and mission work. This course provides a comprehensive understanding of the key concepts, methodologies, and ethical considerations in international development, specifically focusing on its application within the context of missions. Students will examine the practical aspects of promoting sustainable development, addressing global challenges, and creating positive change in diverse cultural settings, equipping them for impactful roles in mission work with a development perspective.

**ICS 430 International Business Practices**

This course provides a comprehensive overview of international business strategies and the dynamics of the global marketplace. Students will develop practical skills for navigating the challenges of international commerce, including market entry strategies, global supply chains, and cultural sensitivities. With a focus on intercultural understanding, this course equips students to excel in international business settings, fostering successful and ethically responsible global business practices.

**LING 200 General Linguistics (3 units)**

This course comprehensively explores linguistics as a vital tool for understanding and engaging with diverse cultures and societies. Students will study the fundamental principles of linguistics, including phonetics, syntax, semantics, and sociolinguistics. They will also explore the impact of language on culture, identity, and intercultural communication.

**LIT 200 Introduction to Literacy (3 units)**

This course explores the multifaceted role of literacy in diverse cultural contexts worldwide. Students examine the significance of reading, writing, and critical thinking skills as essential tools for empowerment, education, and social change. Topics include literacy development, cultural variations in literacy practices, and the impact of literacy on individual and community well-being.

**LIT 210 World Literature (3 units)**

This course offers a comprehensive exploration of literary works from diverse cultural backgrounds and regions worldwide. Students will analyze literature as a reflection of cultural identities, social contexts, and historical narratives. They will explore the richness

of global literary traditions, examining themes, genres, and storytelling techniques. This course fosters a deep appreciation for the power of literature to transcend boundaries, promote intercultural understanding, and facilitate cross-cultural dialogue.

### **LIT 300 Topics in Diverse Literature (3 units)**

This course is designed to deepen students' understanding of diverse cultural narratives through the lens of literature. Students will explore various themes, genres, and voices in global literature, spanning different cultures, regions, and historical contexts.

### **PHI 200 Introduction to Logic (3 units)**

This course explores the principles of formal and informal logic, emphasizing their application to intercultural communication, argumentation, and cross-cultural reasoning. Students will develop skills in identifying and evaluating logical fallacies, constructing sound arguments, and engaging in constructive dialogue with cultural sensitivity.

### **PHI 210 Introduction to Philosophy and Aesthetics (3 units)**

In this course, Students will explore the profound interplay between philosophy, aesthetics, and cultural expressions across diverse societies and periods. Students will delve into the fundamental questions of existence, ethics, and beauty, examining how different cultures and philosophical traditions address these inquiries. The course encourages critical thinking and philosophical reflection on cultural phenomena, artistic expressions, and intercultural interactions.

### **PHI 300 Philosophy and Contemporary Ideas (3 units)**

Students will learn about the evolution of philosophical thought and its relevance to contemporary global challenges and intercultural interactions. Attention will be given to prominent philosophical ideas, theories, and debates from diverse cultural and historical contexts. Examine how these philosophies shape our understanding of ethics, justice, identity, and globalization.

### **THE 210 Theories of Justice (3 units)**

The course introduces anthropological perspectives on social justice and human rights. It explores common human rights violations within cultural and societal contexts and uniquely emphasizes aligning these insights with scriptural principles. Students will gain a comprehensive understanding of the ethical dimensions of social justice and human rights. The course equips them with practical tools for social activism, advocacy, and interventions to address human rights violations and support the oppressed. Through discussions and practical exercises, students will be prepared to engage actively in addressing complex real-world challenges.

## **Elective Courses**

### **ANT 300 Anthropology for Ministry (3 units)**

This course explores the principles of cultural anthropology and their application in the context of religious and community work. Students will learn to understand and respect

diverse cultural beliefs, practices, and values, enabling them to engage effectively in intercultural ministry settings.

### **ANT 310 Economic Anthropology (3 units)**

The students will study theory and methods for economic and social relationships and their impact on human values. Exploration of the intersections of culture, society, and economics globally and how diverse cultures shape economic systems, trade, consumption patterns, and resource management will be covered.

### **BTS 460 Christian Ethics (3 units)**

This course explores the multifaceted realm of Christian ethics, delving into the historical, theological, and cultural foundations that underpin ethical decision-making. Students will scrutinize various ethical theories, analyze the intricacies of ethical dilemmas in intercultural contexts, and discuss the ethical dimensions of social justice and global issues. By the course's conclusion, students will be well-equipped to navigate the complexities of ethical decision-making within diverse cultural settings, fostering positive change and ethical leadership in a rapidly evolving global landscape.

### **CUL 210 Cross-Cultural Life and Ministry (3 units)**

This course prepares students for meaningful engagement in diverse cultural contexts, particularly ministry and community service. Students will explore the complexities of living, working, and serving in culturally diverse settings, focusing on developing cultural competence and effective cross-cultural ministry practices. Students also will learn to navigate cultural differences, build relationships, and address the spiritual and practical needs of diverse communities.

### **CUL 220 Gospel and Culture (3 units)**

In this course, students will delve into the dynamic relationship between religious beliefs, particularly within the context of Christianity, and the diverse cultural expressions and practices they encounter. Students will explore how culture shapes the understanding and dissemination of religious teachings and how faith influences cultural dynamics. Topics include contextual theology, cultural hermeneutics, religious syncretism, and interfaith dialogue.

### **ICS 340 Oral History Throughout the Ages (3 units)**

In this course, students will examine the profound influence of spoken communication in various cultural, historical, and contemporary contexts. This course explores oral traditions, storytelling, folklore, and the impact of oral communication on identity, knowledge transmission, and social dynamics.

### **ICS 350 Comparative Religions (3 units)**

This course will comprehensively examine significant world religions, including Christianity, Islam, Judaism, Hinduism, and Buddhism. It will explore their beliefs, practices, histories, and cultural contexts, enabling students to understand and analyze the diversity of religious traditions. Through critical and comparative analysis, students will gain insights into the role of religion in global societies and foster intercultural understanding.

**ICS 420 Trends and Issues in Intercultural Studies (3 units)**

This course will explore and analyze the current trends and challenges in intercultural studies and global interaction. Students will critically examine the complexities of cultural diversity, the role of technology, and their impact. Using real-world case studies and examples of intercultural challenges and successes in various fields, students will gain insights into the evolving dynamics of intercultural relations in today's interconnected world.

**ICS 430 Contemporary Issue in Missions (3 units)**

Students will explore the challenges, debates, and opportunities facing global missions in the 21st century. This course delves into critical topics such as cultural adaptation, social justice, ethics, and the role of technology in modern missions. Students will engage in critical analysis, case studies, and discussions to better understand the evolving landscape of global mission work and its impact on societies worldwide.

**ICS 440 Interpersonal Violence (3 units)**

It is a comprehensive course that examines the multifaceted aspects of violence within interpersonal relationships. This course delves into various forms of violence, including domestic violence, intimate partner violence, sexual violence, and bullying. Students will explore the root causes, consequences, prevention strategies, and support systems related to interpersonal violence.

**ICS 450 Intercultural Competence and Diversity in the Global Workplace (3 units)**

This course will equip students with the knowledge and skills necessary to excel in today's culturally diverse professional environments. Students will explore intercultural communication, global teamwork, and the dynamics of diversity in the workplace. Topics include cultural awareness, effective cross-cultural collaboration, conflict resolution, and inclusive leadership. Through case studies, simulations, and practical exercises, students will develop the intercultural competence essential for success in the globalized job market.

**LIT 220 Race and Ethnicity in American Literature (3 units)**

This course explores race, ethnicity, and cultural diversity as depicted in American literary works. Students will analyze the evolution of American literature in response to changing racial and ethnic dynamics, from early colonial writings to contemporary voices. The course examines the portrayal of identities, experiences, and struggles of various racial and ethnic groups in the United States.

**PMN 100 Mission and Ministry (3 units)**

The course is designed to provide students with a comprehensive understanding of intercultural mission work and ministry principles, practices, and challenges. Students will learn to excel in cross-cultural settings, whether in a ministry context, community service, or international missions rooted in the study of theology, culture, and practical skills. The study will emphasize the core elements of mission and ministry, exploring topics such as cultural adaptation, the role of faith in intercultural contexts, and the development of cross-



cultural communication skills. Students also will examine the ethical dimensions of mission work and engage in critical discussions on the impact of missions on diverse communities.

**PMN 130 Evangelism and Outreach (3 units)**

This course prepares students to teach the gospel one-on-one or in small, private groups. Students will learn about various materials and approaches to private study, various ways to find prospects, and ways to design a personal evangelism program in a local congregation. Much of the course is designed to prepare students to deal with various doctrinal questions when discussing the Bible with others.

**POL 102 Introduction to Political Science (3 units)**

This course explores the intersection of politics and culture in a global context. Students will delve into key political science concepts, theories, and institutions while critically examining their interplay with diverse cultural and social dynamics. Topics include comparative political systems, international relations, and the impact of cultural diversity on governance.

**THE 200 Psychology of Religion (3 units)**

A survey of the psychology of religion research emphasizes content and methodological issues. Topics covered include religiosity and mental health, measures of religiosity, religious development, correlates of religiosity, and psychological aspects of conversion and other religious experiences.

**THE 205 The Ten Commandments and Ethical Life (3 units)**

An examination of the historical and current understanding of the relationship between religious beliefs and practices and civil government and law in the United States. Topics could include the First Amendment, Supreme Court rulings, the relevance of the country's founders, prayer in school, and displaying the Ten Commandments in public places.

**THE 220 Theology of Christian Life (3 units)**

A consideration of God's Person, existing as one God, yet manifested in three Persons, and the believer's responsibility to the Church, Christ's body, and the world as an agent of reconciliation in God's kingdom program in the end times.

**THE 340 Character Formation (3 units)**

This course starts with a basic introduction to the nature of Characteristics and personality. It then looks at theories of Characteristic formation and development from cultural perspectives. This course is designed for those who want to learn more about who they are and which direction their life should take as a Christian.

## Master of Divinity

Our Master of Divinity (M.Div.) program is meticulously designed to prepare students for faithful and effective ministry in today's complex world. Integrating rigorous academic study, spiritual formation, and practical development, graduates will emerge ready to serve in diverse ministry contexts. Well-suited for those aspiring to pastoral or preaching roles and those seeking to grow as servant leaders in various ministries, with capabilities in evangelism, teaching, church administration, worship, and mentoring as an ordained minister. The curriculum is strategically structured to establish a robust foundation in theological knowledge and ministerial skills. It transcends mere academics, providing a transformative journey that empowers students to embody their calling with purpose, passion, and impactful influence. (3 years program)

### Program Requirements

- ❖ Successfully completed 96 quarter units of the following coursework with a minimum cumulative grade point average of 3.0 on a 4.0 scale.
- ❖ Successfully completed a Doctrinal Summary approved by the evaluation committee.
- ❖ Successfully completed the degree requirements within the time limit.

### Learning Outcomes

1. Identify the basic contents of all books on the Old and New Testaments and the broad historical and cultural background information relevant to studying the Old and New Testaments.
2. Exegete and apply a biblical text properly through the application of historical-grammatical hermeneutics.
3. Demonstrate a theology and practice of worship that integrates word and sacrament and attends to its historical and cultural expressions.
4. Embody a ministerial identity committed to caring for the spiritual formation of the self, individuals, and communities.
5. Prepare and present sermons demonstrating biblical accuracy, oral clarity, and contemporary relevance.
6. Demonstrate vision and growing capacity to excel in leadership for God's mission.

### Core Courses Requirements: 68 units

| CODE    | TITLE                 | UNITS |
|---------|-----------------------|-------|
| LEA 650 | Pastoral Ministry     | 4     |
| MDV 501 | Biblical Hermeneutics | 4     |
| MDV 520 | Christian Ethics      | 4     |
| MDV 550 | Biblical Counseling   | 4     |
| MDV 600 | Systematic Theology   | 4     |
| MDV 700 | Doctrinal Summary     | 4     |

|         |                                                |   |
|---------|------------------------------------------------|---|
| MIS 500 | Christian Apologetics                          | 4 |
| MIS 510 | Christian Missions: Principles and Practice    | 4 |
| NTS 506 | New Testament: Gospels and Acts                | 4 |
| NTS 507 | New Testament: Pauline Epistles and Hebrews    | 4 |
| NTS 512 | New Testament: General Epistles and Revelation | 4 |
| OTS 511 | Old Testament: Genesis – Judges                | 4 |
| OTS 512 | Old Testament: Ruth – Song of Solomon          | 4 |
| OTS 513 | Old Testament: Prophets                        | 4 |
| THE 512 | Church History: Post-Apostolic – Medieval      | 4 |
| THE 513 | Church History: Reformation – Modern Church    | 4 |
| THE 635 | Theology of Worship                            | 4 |

### Elective Courses Requirements (28 units)

| CODE    | TITLE                                                             | UNITS |
|---------|-------------------------------------------------------------------|-------|
| LEA 660 | Youth Ministry                                                    | 4     |
| LEA 680 | Team Leadership and Conflict Resolution                           | 4     |
| MDV 502 | Hebrew Language                                                   | 4     |
| MDV 503 | Greek Language                                                    | 4     |
| MDV 510 | Evangelism and Discipleship                                       | 4     |
| MDV 525 | Ethics in Cross-Cultural Ministry                                 |       |
| MDV 530 | Advanced Christian Education and Faith Development                | 4     |
| MDV 540 | Advanced Church Planting                                          | 4     |
| MDV 560 | Premarital, Marriage, and Family Counseling                       | 4     |
| MDV 565 | Pastoral Discipleship for Counseling Ministry                     | 4     |
| MDV 570 | Women and Christianity<br>(Women in World Christianity)           | 4     |
| MDV 610 | Expository Teaching and Preaching                                 | 4     |
| MDV 670 | Personal Spiritual Disciplines                                    | 4     |
| MDV 680 | Legal and Critical Issues in the Pastoral Ministry                | 4     |
| MDV 685 | Advanced Pastoral Ministry                                        | 4     |
| MDV 690 | Intercultural Ministry Communication                              |       |
| MDV 695 | Advanced Church Music and Worship                                 | 4     |
| MIS 515 | Humanitarian Aid in Ministry                                      | 4     |
| MIS 520 | Anthropology for Ministry and Mission                             |       |
| NTS 601 | The Social Setting of Early Christianity                          | 4     |
| THE 510 | Christian Philosophy:<br>Worldview, Western Thought, and Missions | 4     |
| THE 660 | Church in Historical Context                                      | 4     |
| THE 661 | Christian Ecclesiology                                            | 4     |

## Course Descriptions

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### Core Courses

#### **LEA 650: Pastoral Ministry (4 units)**

An integrative study of the nature and practice of pastorals' role and responsibility as they lead, equip, shepherd, and intercede for God's people. Special attention will be given to providing leadership in worship, ordinances, weddings, funerals, and hospital and home visitation.

#### **MDV 501: Biblical Hermeneutics (4 units)**

A study of principles of the literal, historical, and grammatical method of interpretation, with the application of those principles in interpreting biblical passages. Attention is also given to the significance of hermeneutics in the broader context of inductive Bible study involving the steps of observation, application, and correlation.

#### **MDV 520: Christian Ethics (4 units)**

This advanced course delves into the depths of Christian ethics from a biblical perspective, preparing students to engage with complex ethical issues in contemporary society. It will examine the biblical foundations of ethics, exploring vital ethical concepts, values, and moral decision-making frameworks rooted in Scripture.

#### **MDV 550: Biblical Counseling (4 units)**

This advanced course delves into the foundations of biblical counseling, examining how Scripture and theology form the basis for understanding human behavior, mental health, and spiritual well-being. The course explores various biblical concepts for understanding people and their problems, such as sin, repentance, forgiveness, and transformation. Students gain proficiency in applying biblical change methods, including counseling strategies, interventions, and techniques rooted in Scripture, to develop the skills to provide compassionate and effective counseling in various ministry and pastoral settings.

#### **MDV 600: Systematic Theology (4 units)**

This course studies systematic theology with special attention given to prolegomena, the doctrines of revelation, the doctrines of the work of Christ, Christology, the Holy Spirit, the Trinity, angels, sin, and salvation. As well as carefully discuss the implications for the individual's faith to current issues such as justice, equality, gender, and religious plurality to help the students learn to practice theological thinking for the diverse ministry settings in various Churches.

#### **MDV 700: Doctrinal Summary (4 units)**

Doctrinal Summary is the capstone project designed to allow students to write a summative research paper on the major areas of Christian doctrine in preparation for ordination and professional ministry.

**MIS 500: Christian Apologetics (4 units)**

This advanced course equips students with the knowledge, skills, and spiritual depth to address contemporary challenges to the Christian faith. It delves into a critical examination of critical issues that raise concerns about the truth of Christianity, providing a thorough grounding in apologetic methodology and evidence from science, history, philosophy, and archaeology. Students engage with diverse perspectives and sharpen their ability to articulate compelling defenses of the Christian worldview.

**MIS 510: Christian Missions: Principles and Practice (4 units)**

This course examines the historical evolution of missions, theologies of missions, and the challenges and opportunities inherent in cross-cultural outreach. Students will critically assess different models of mission work, ethical considerations, and the impact of globalization on Christian missions.

**NTS 506: New Testament: Gospels and Acts (4 units)**

This course investigates the content, purpose, and background of the four Gospels and Acts. Students will explore these books' characteristics, origin, and social and religious environment and consider how they lead others in making sense of the Gospels and Acts in light of current realities and for the sake of exploring and articulating Christian faith. Students will understand the accounts of Jesus' life, the message of salvation, and the formation and development of the early church.

**NTS 507: New Testament: Pauline Epistles and Hebrews (4 units)**

This course studies the Pauline Epistles to the Hebrews. The course will situate the Pauline epistles in their historical, biographical, and cultural contexts. Emphasis is given to crucial themes in Pauline theology and the pastoral dimension of the various epistles.

**NTS 512: New Testament: General Epistles and Revelation (4 units)**

This course provides hermeneutical principles regarding epistolary and apocalyptic literature and functional analysis of key interpretive issues in studying the General Epistles and Revelation. The course will engage with current evangelical scholarship on critical issues relating to the General Epistles and Revelation study. The attention will also be given to the intricate apocalyptic visions, symbolism, and theological insights in the Book of Revelation and the impact of theological systems on interpreting it.

**OTS 511: Old Testament: Genesis – Judges (4 units)**

This course delves into the rich tapestry of the theological, historical, and cultural threads that underpin the texts from Genesis to Judges. Students will explore the creation narratives, patriarchal stories, and the formation of the Israelite nation.

**OTS 512: Old Testament: Ruth – Song of Solomon (4 units)**

This course explores the books of Ruth and the Song of Solomon, unraveling their historical contexts, literary nuances, and theological significance. The course goes beyond surface-level exploration, encouraging in-depth analysis of themes such as love, justice, and divine providence and their relevance to contemporary theological discourse.

**OTS 513: Old Testament: Prophets (4 units)**

A study of the pre-exilic, exilic, and post-exilic prophetic books (Isaiah through Malachi) with emphasis on the historical and cultural background, structure, genre, themes, theological implications, and application of these books.

**THE 512: Church History: Post-Apostolic - Medieval (4 units)**

This course is a historical exploration of the Christian church's theological and institutional development from the Post-Apostolic Era through the Middle Ages, emphasizing significant doctrinal statements, prominent thinkers and leaders, important political figures, and movements.

**THE 513: Church History: Reformation - Modern Church (4 units)**

This course examines the development of Church History in the Protestant and Catholic Reformations through the most important themes and events in the church's life worldwide in the twentieth century. Particular attention will be given to the lives and principal writings of the most significant Christian leaders, theologians, and cultural developments.

**THE 635: Theology of Worship (4 units)**

This course will explore the theological significance of worship in fostering spiritual formation and community engagement from historical perspectives to contemporary trends. Studies of liturgical traditions, sacramental theology, and the role of worship in shaping Christian identity to gain a comprehensive understanding of the theological underpinnings of worship.

**Elective Courses****LEA 660: Youth Ministry (4 units)**

This course explores how churches can engage with the postmodern generation as well as examine youth culture on such major issues as self-identity, suicide, substance abuse, sexual issues, child abuse, and peer pressure. This course also provides students with an understanding of Christian spiritual development related to youth and studies the methods and models of evangelism and discipleship for youth ministry.

**LEA 680: Team Leadership and Conflict Resolution (4 units)**

A study of how Christian leaders should handle relational conflict as attorneys and mediators based on the Biblical perspective. The course provides an overview of the scriptural basis of how to approach conflict as leaders and some practical guidance to pursue a biblical resolution to the conflict.

**MDV 502: Hebrew Language (4 units)**

This advanced course commences with an in-depth exploration of the biblical Hebrew alphabet and writing system, providing a solid foundation for further linguistic study. The course progresses into rigorous examinations of the language's basic lexicon, morphology, verbal system, and syntax. Students gain proficiency in utilizing concordances and lexicons to translate and interpret select passages, refining their interpretive skills and enhancing their ability to engage with the original Hebrew text.

**MDV 503: Greek Language (4 units)**

This advanced course overviews the biblical Greek alphabet and writing system, providing a solid foundation for further exploration. The course progresses into in-depth examinations of the language's basic lexicon, morphology, verbal system, and syntax. Students gain proficiency in using concordances and lexicons to translate and interpret selected passages, honing their interpretive skills and enhancing their ability to engage with the original Greek text.

**MDV 510: Evangelism and Discipleship (4 units)**

This course equips students to engage in effective evangelistic outreach and nurturing committed disciples. Students will explore the theological foundations of evangelism, the methods and models of sharing the Gospel, and the process of making and growing disciples in the Christian faith. The course addresses contextual and cultural considerations in evangelism, the use of technology in outreach, and the development of discipleship programs within faith communities.

**MDV 525 Ethics in Cross-Cultural Ministry (4 units)**

This course examines ethical dilemmas, principles, and frameworks within cross-cultural ministry, emphasizing integrating biblical ethics with cultural sensitivity and intercultural competence. Students will address critical topics such as cultural relativism, human rights, social justice, and ethical decision-making in diverse cultural settings.

**MDV 530: Advanced Christian Education and Faith Development (4 units)**

This course is an advanced study of the truth in the Bible about the world and how faith is woven into each area of living to make a difference. The course will also cover the fundamentals of developing and maintaining a deep and abiding relationship with God through theological, integrative, and experiential perspectives to find purpose, meaning, and role in the Church and society.

**MDV 540: Advanced Church Planting (4 units)**

This course stresses the dynamics of church growth in the context of mono- and cross-culturally-planting churches. Particular focus is on spiritual formation in planting, growing, and developing community life within the local church.

**MDV 560: Premarital, Marriage, and Family Counseling (4 units)**

This course gives students advanced insights and practical skills into the complexities of counseling individuals, couples, and families within a faith-based context. Students will learn a conceptual model for assessing relationship functionality and methods that can be used when problems develop. It will address issues such as communication, conflict resolution, marital enrichment, and the ethical considerations specific to faith-based counseling.

**MDV 565: Pastoral Discipleship for Counseling Ministry (4 units)**

In this course, students will explore spiritual issues in a pastoral setting. It will also discuss the best ways to promote spiritual growth, especially in a crisis, and help others discover and live their true identity in Christ to become disciples and mature in Christianity.

**MDV 570: Women and Christianity (Women in World Christianity) (4 units)**

This course explores the biblical, theological, historical, and cultural perspectives on the role of women in the Church and Christianity. It will examine how the biblical texts concerning women have been interpreted and define the place of women in the Church and society at large.

**MDV 610: Expository Teaching and Preaching (4 units)**

This course is a comprehensive exploration of Bible exposition tailored for vocational ministers, with a focus on effective teaching and preaching of Scripture rooted in the intended meaning of biblical texts. Emphasizing the Holy Spirit's intended meaning of a given passage, the course equips students to develop engaging sermons and Bible lessons.

**MDV 670: Personal Spiritual Disciplines (4 units)**

This course will empower students to deepen their spiritual lives while equipping them to guide others in their spiritual journeys. Students will explore various spiritual disciplines, including prayer, meditation, fasting, scripture study, and solitude. The course delves into the historical and theological underpinnings of these disciplines and provides a framework for incorporating them into daily life. It also addresses the role of accountability, discernment, and spiritual direction in fostering spiritual growth.

**MDV 680: Legal and Critical Issues in the Pastoral Ministry (4 units)**

This course equips future pastoral leaders with a comprehensive understanding of the legal frameworks shaping religious practices and church administration. Students will explore critical legal issues in pastoral counseling, including religious freedom, employment law, liability, and ethical considerations. Students will navigate the complex landscape of legal challenges faced by religious institutions. The course also addresses the importance of ethical leadership, providing insights into maintaining integrity, transparency, and accountability within pastoral roles.

**MDV 685: Advanced Pastoral Ministry (4 units)**

This advanced-level course is tailored for individuals seeking to hone their pastoral skills, enhance their understanding of pastoral care, and explore the complexities of contemporary ministry. Students will refine their pastoral communication skills, ethical decision-making, and cultural competence through case studies, role-playing, and real-world simulations. The course also addresses technology integration in pastoral ministry and explores innovative approaches to community engagement.

**MDV 690: Intercultural Ministry Communication (4 units)**

This course comprehensively studies intercultural communication principles and their application in ministry contexts. Students will explore cultural identity, globalization, cross-cultural communication, cultural adaptation, emphasis on theological reflection, and ministerial practice. Students will develop strategies for effective communication, fostering understanding and collaboration in diverse cultural and ministry settings.



**MDV 695: Advanced Church Music and Worship (4 units)**

This course is designed for students who seek to deepen their engagement with the Christian tradition's theological and practical dimensions of worship. Delve into advanced music theory concepts, liturgical planning, and the historical development of worship practices. Students will explore the integration of diverse musical styles, the use of technology in worship, and the role of worship in fostering spiritual formation and community building.

**MIS 515 Humanitarian Aid in Ministry (4 units)**

This course examines the complexities and ethical dimensions of humanitarian aid within a ministry context. Students will explore critical issues such as disaster relief, poverty alleviation, sustainable development, and global crisis management, with a focus on integrating cultural sensitivity and theological principles. Students will develop strategies to effectively address human needs while fostering spiritual and community transformation.

**MIS 520 Anthropology for Ministry and Mission (4 units)**

This course examines the principles of cultural anthropology with a focus on their application to ministry and mission work. Students will explore anthropological theories, ethnographic research, and cross-cultural fieldwork methods to understand cultures, societies, and human behavior. Emphasizing theological reflection and practical tools, the course equips students to apply anthropological insights for effective intercultural engagement, community transformation, and mission strategy development.

**NTS 601: The Social Setting of Early Christianity (4 units)**

This course focuses on how to teach Paul's Epistle to the Romans concerning living a transformational life. Topics include teaching to change lives, the expository preaching process, sin, salvation, sanctification, theology, and developing a biblical worldview. It deals with the historical situation, date, themes, and argument of the epistle with emphasis on applications for living the Christian life. Students will create charts and applications for transformational discipleship and leadership.

**THE 510: Christian Philosophy: Worldview, Western Thought, and Missions (4 units)**

In this course, students will learn the relationship between Christian theology and philosophy, including an overview of the history of ideas and worldviews. Topics covered will include faith and reason, the existence of God, science and faith, the problem of evil, and the basis for knowledge and values.

**THE 660 Church in Historical Context (4 units)**

Explicitly designed to study the evolution of central doctrines that have shaped the Christian Church throughout history. Students will embark on a scholarly journey through time, uncovering the intricate historical narratives that have influenced the formulation of these doctrines. The course scrutinizes the theological, cultural, and philosophical underpinnings contributing to their development. Emphasize the historical contextualization of doctrinal evolution, connecting it to the broader tapestry of historical events and movements.

**THE 661: Christian Ecclesiology (4 units)**

A comprehensive study of the central doctrines of the Christian faith from the point of view of those within the Christian church. The central Christian doctrines are examined in the origin of Christianity, its relationships to Jesus, its role in salvation, its polity, its discipline, its eschatology, and its leadership. The nature of theology, its methods, and its claims are discussed and assessed.

## Master of Intercultural Studies

The Master of Intercultural Studies program at Pacific Global University is a graduate-level endeavor designed to equip students with the knowledge, skills, and intercultural competencies essential for thriving in an ever-diverse and interconnected world. This program draws from the rich academic disciplines of history, anthropology, religious studies, cultural studies, sociology, and intercultural communication to provide a robust and comprehensive education. Students delve deeply into the intricacies of culture, communication, and globalization, enabling them to understand, appreciate, and engage effectively with diverse cultures and societies. The program prepares students for dynamic careers in international development, missions, cultural exchange, intercultural communication, and a broad spectrum of global engagement opportunities. (3 years program)

### Program Requirements

- ❖ Successfully completed 96 quarter units of the following coursework with a minimum cumulative grade point average of 3.0 on a 4.0 scale.
- ❖ Successfully completed a Doctrinal Summary approved by the evaluation committee.
- ❖ Successfully completed the degree requirements within the time limit.

### Learning Outcomes

1. Grasp the intricacies of traditions and customs and develop practical communication skills for engaging with diverse cultures.
2. Recognize ethical dilemmas and the role of religion and worldviews in intercultural and multicultural contexts.
3. Examine intercultural difficulties within the context of Intercultural Studies' history, traditions, and distinct academic character.
4. Apply cultural theories and independently and innovatively analyze intercultural issues and challenges.
5. Evaluate the linguistic, discursive, social, and cultural complexities encountered in interactions, interpretations, and representations involving various minority groups and migrants.
6. Contribute to favorable resolutions in multicultural matters and initiate communication, interaction, and inclusion for vulnerable individuals and groups.

### Core Courses Requirements (48 units)

| CODE    | TITLE                                             | UNITS |
|---------|---------------------------------------------------|-------|
| ANT 500 | Cultural Anthropology                             | 4     |
| ICS 500 | Intercultural Studies                             | 4     |
| ICS 520 | Ethics and Intercultural Relations                | 4     |
| ICS 530 | Cross-Cultural Leadership and Conflict Resolution | 4     |

|         |                                                                   |   |
|---------|-------------------------------------------------------------------|---|
| ICS 600 | Intercultural Conflict and Negotiation                            | 4 |
| ICS 610 | Intercultural Analysis and Social Change                          | 4 |
| ICS 620 | Migration and Multiculturalism                                    | 4 |
| ICS 700 | Research Methods in Intercultural Studies                         | 4 |
| ICS 710 | Capstone Project or Doctrinal Summary                             | 4 |
| PHI 600 | Global Philosophy and Religion                                    | 4 |
| THE 510 | Christian Philosophy:<br>Worldview, Western Thought, and Missions | 4 |
| THE 660 | Church in Historical Context                                      | 4 |

### Elective Courses Requirements (48 units)

| CODE     | TITLE                                                | UNITS |
|----------|------------------------------------------------------|-------|
| ANT 510  | Colonization, Decolonization, and Postcolonialism    | 4     |
| BIB 500  | Narrative in Scripture and Teaching                  | 4     |
| CUL 500  | Cultural Identity and Identity Formation             | 4     |
| ICS 510  | Issue in Relief Development                          | 4     |
| ICS 630  | Urban Research and Study                             | 4     |
| ICS 640  | Case Studies in Intercultural Relations              | 4     |
| ICS 650  | Race, Ethnicity, and Interculturalism                | 4     |
| LEA 650  | Pastoral Ministry                                    | 4     |
| LEA 660  | Youth Ministry                                       | 4     |
| LING 501 | Language and Linguistics                             | 4     |
| LING 600 | Advanced Semantics and Pragmatics                    | 4     |
| MDV 501  | Biblical Hermeneutics                                | 4     |
| MDV 520  | Christian Ethics                                     | 4     |
| MDV 540  | Advanced Church Planting                             | 4     |
| MDV 550  | Biblical Counseling                                  | 4     |
| MDV 570  | Women and Christianity (Women in World Christianity) | 4     |
| MDV 670  | Personal Spiritual Discipline                        | 4     |
| MDV 671  | Issues in Spiritual Warfare                          | 4     |
| MDV 695  | Advanced Church Music and Worship                    | 4     |
| MIS 510  | Christian Missions: Principles and Practice          | 4     |
| MIS 511  | Contemporary Theology of Mission                     | 4     |
| NTS 506  | New Testament: Gospels and Acts                      | 4     |
| NTS 601  | The Social Setting of Early Christianity             | 4     |
| OTS 511  | Old Testament: Genesis - Judges                      | 4     |
| PHI 500  | Studies in Critical Thinking and Writing             | 4     |
| POL 500  | World Politic                                        | 4     |
| THE 511  | Issues in Contextualization                          | 4     |
| THE 515  | Dynamics of the Religious Experience                 | 4     |
| THE 520  | Theology of Culture                                  | 4     |

## Course Descriptions

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### Core Courses

#### **ANT 500 Cultural Anthropology (4 units)**

This course explores the core principles of cultural anthropology, focusing on studying cultures, societies, and human behavior. Students will engage with ethnographic research, anthropological theories, and practical tools for conducting cross-cultural fieldwork. The course emphasizes the application of anthropological insights to intercultural understanding, policy development, and community engagement.

#### **ICS 500 Intercultural Studies (4 units)**

This course offers a deep exploration of intercultural theory, research methods, and practical applications. Students will delve into complex topics such as cultural identity, globalization, cross-cultural communication, and cultural adaptation. Through collaborative projects, experiential learning, and cross-cultural simulations, students will critically analyze case studies and current research, developing a nuanced understanding of the challenges and opportunities in intercultural contexts.

#### **ICS 520 Ethics and Intercultural Relations (4 units)**

In this course, students will explore ethical dilemmas, principles, and frameworks in a global context, emphasizing cultural sensitivity and intercultural competence. Students will delve into critical issues such as cultural relativism, human rights, social justice, and ethical decision-making in diverse cultural settings. Through case studies, ethical debates, and practical exercises, students will develop the ability to make ethically informed choices, promote social responsibility, and foster ethical intercultural relations in their professional careers.

#### **ICS 530 Cross-Cultural Leadership and Conflict Resolution (4 units)**

This course prepares professionals for leadership roles in diverse, multicultural environments. Students explore leadership theories, strategies, and practices within intercultural dynamics. They examine case studies and real-world scenarios to develop the skills to lead diverse teams and diplomatically resolve intercultural conflicts.

#### **ICS 600 Intercultural Conflict and Negotiation (4 units)**

This course explores the sources of intercultural conflicts, conflict resolution theories, and effective negotiation strategies. Students will analyze real-world case studies and engage in simulations to develop cultural competence, conflict mediation skills, and cross-cultural negotiation techniques. The course places a strong emphasis on ethical and culturally sensitive conflict resolution.

#### **ICS 610 Intercultural Analysis and Social Change (4 units)**

This course explores advanced techniques for analyzing cultural dynamics and understanding their impact on society. Students will engage with theories of social change,

cultural identity, and power dynamics, fostering a deep understanding of how cultures influence and are influenced by social structures. The course emphasizes applying intercultural analysis to address global challenges, social justice issues, and community development.

**ICS 620 Migration and Multiculturalism (4 units)**

This course explores the drivers and consequences of global migration patterns, examining the dynamics of cultural diversity and multicultural societies. Students will delve into issues of cultural adaptation, identity formation, social cohesion, and the challenges and opportunities posed by multiculturalism.

**ICS 700 Research Methods in Intercultural Studies (4 units)**

This course offers an in-depth exploration of various research methodologies, data collection techniques, and analytical approaches specific to intercultural contexts. Students will learn how to design and conduct rigorous intercultural research using both qualitative and quantitative methods. They will delve into cultural ethics, intercultural data interpretation, and the application of research findings to address real-world intercultural challenges.

**ICS 710 Capstone Project or Doctrinal Summary (4 units)**

In the Capstone Project or Doctrinal Summary, students will embark on a culminating academic journey that showcases their mastery of intercultural studies. This course allows students to choose between a capstone project or a doctrinal summary, providing flexibility to align with individual career goals. Through a capstone project, students can engage in original research or an in-depth practical application of intercultural theories. Alternatively, the doctrinal summary comprehensively reviews and synthesizes key intercultural concepts. Both options require advanced critical thinking and demonstrate a profound understanding of intercultural studies, preparing students for leadership roles in diverse cultural and global contexts.

**PHI 600 Global Philosophy and Religion (4 units)**

This course explores the rich philosophical and religious traditions from various cultural contexts and their influence on intercultural relations. Students will explore the intersections of belief systems, ethical frameworks, and intercultural dialogue. The course emphasizes the application of global philosophy and religion to foster intercultural understanding and ethical decision-making.

**THE 510 Christian Philosophy: Worldview, Western Thought, and Missions (4 units)**

A study of the relationship between Christian theology and philosophy, including an overview of the history of ideas and worldviews. Topics covered will include faith and reason, the existence of God, science and faith, the problem of evil, and the basis for knowledge and values.

**THE 660 Church in Historical Context (4 units)**

Explicitly designed to study the evolution of central doctrines that have shaped the Christian Church throughout history. Students will embark on a scholarly journey through time,

uncovering the intricate historical narratives that have influenced the formulation of these doctrines. The course scrutinizes the theological, cultural, and philosophical underpinnings contributing to their development. Emphasize the historical contextualization of doctrinal evolution, connecting it to the broader tapestry of historical events and movements.

### **Elective Courses**

#### **ANT 510 Colonization, Decolonization, and Postcolonialism (4 units)**

This course explores the legacies of colonialism, the struggles for decolonization, and the dynamics of postcolonial states and identities. Students will engage with decolonial theories, postcolonial literature, and the intercultural dimensions of these critical topics. The course delves into issues of power, representation, identity, and intercultural conflict within postcolonial contexts.

#### **BIB 500 Narrative in Scripture and Teaching (4 units)**

This course explores the role of storytelling within intercultural education and ministry, focusing on narrative as a means to bridge cultures, inspire empathy, and convey profound truths. Students will examine the use of storytelling in Scripture, learning how biblical narratives communicate complex theological and cultural insights. By studying key scriptural stories, students will understand how narrative structures and themes shape beliefs and values across diverse communities.

#### **CUL 500 Cultural Identity and Identity Formation (4 units)**

This course explores the intricate relationships between personal and collective identities, cultural norms, and societal influences. Students will engage with theories of identity, self-perception, and the impact of intercultural interactions on identity development. The course delves into issues such as cultural hybridity, identity negotiation, and the role of identity in intercultural relations.

#### **ICS 510 Issue in Relief Development (4 units)**

This course explores the multifaceted challenges and ethical considerations in providing aid, fostering development, and addressing global crises. Students will analyze key issues such as humanitarian response, sustainable development, poverty alleviation, and disaster management, focusing on cultural sensitivity and intercultural competence.

#### **ICS 630 Urban Research and Study (4 units)**

This course explores the complexities of urban settings and their role as centers of intercultural interaction and exchange. Students will delve into urban research methodologies, cross-cultural urban studies, and the impact of globalization on cities. Students will analyze issues such as urbanization, multicultural neighborhoods, and the challenges and opportunities of intercultural urban living.

#### **ICS 640 Case Studies in Intercultural Relations (4 units)**

This course delves into the complexities of intercultural relations through the lens of public relations, utilizing real-world case studies to explore effective relationship management and conflict resolution in diverse cultural contexts. Students will examine scenarios from

healthcare, government, education, and activism. The course emphasizes practical strategies for developing intercultural competence, understanding stakeholder needs, and fostering meaningful connections that contribute to organizational effectiveness and social change.

**ICS 650 Race, Ethnicity, and Interculturalism (4 units)**

This course examines the intersections of cultural identity, social justice, and intercultural relations through a sociological lens. Students will engage with contemporary theories, research, and case studies, exploring systemic racism, racial activism, and the social construction of race. The course also covers practical strategies for promoting equity, inclusion, and intercultural understanding in diverse settings.

**LEA 650: Pastoral Ministry (4 units)**

An integrative study of the nature and practice of pastorals' role and responsibility as they lead, equip, shepherd, and intercede for God's people. Special attention will be given to providing leadership in worship, ordinances, weddings, funerals, and hospital and home visitation.

**LEA 660: Youth Ministry (4 units)**

This course explores how churches can engage with the postmodern generation as well as examine youth culture on such major issues as self-identity, suicide, substance abuse, sexual issues, child abuse, and peer pressure. This course also provides students with an understanding of Christian spiritual development related to youth and studies the methods and models of evangelism and discipleship for youth ministry.

**LING 501 Language and Linguistics (4 units)**

This course explores the intricacies of language structure, sociolinguistics, language diversity, and the cultural dimensions of communication. Students will engage with the theory and practice of multilingualism, language acquisition, and the impact of language on identity and intercultural relations. The course emphasizes applying linguistic knowledge to cross-cultural communication, translation, and language policy.

**LING 600 Advanced Semantics and Pragmatics (4 units)**

This course is an advanced exploration into the intricacies of semantics and pragmatics, exploring how language conveys meaning, implicatures, and cultural nuances. Students will engage with theories of meaning, speech acts, and cross-cultural communication dynamics. The course places a strong emphasis on intercultural pragmatics, analyzing how cultural norms and values influence language use and interpretation.

**MDV 501: Biblical Hermeneutics (4 units)**

A study of principles of the literal, historical, and grammatical method of interpretation, with the application of those principles in interpreting biblical passages. Attention is also given to the significance of hermeneutics in the broader context of inductive Bible study involving the steps of observation, application, and correlation.



**MDV 520: Christian Ethics (4 units)**

This advanced course delves into the depths of Christian ethics from a biblical perspective, preparing students to engage with complex ethical issues in contemporary society. It will examine the biblical foundations of ethics, exploring vital ethical concepts, values, and moral decision-making frameworks rooted in Scripture.

**MDV 540: Advanced Church Planting (4 units)**

This course stresses the dynamics of church growth in the context of mono- and cross-culturally-planting churches. Particular focus is on spiritual formation in planting, growing, and developing community life within the local church.

**MDV 550: Biblical Counseling (4 units)**

This advanced course delves into the foundations of biblical counseling, examining how Scripture and theology form the basis for understanding human behavior, mental health, and spiritual well-being. The course explores various biblical concepts for understanding people and their problems, such as sin, repentance, forgiveness, and transformation. Students gain proficiency in applying biblical change methods, including counseling strategies, interventions, and techniques rooted in Scripture, to develop the skills to provide compassionate and effective counseling in various ministry and pastoral settings.

**MDV 570 Women and Christianity (Women in World Christianity) (4 units)**

This course explores the biblical, theological, historical, and cultural perspectives on the role of women in the Church and Christianity. It will examine how the biblical texts concerning women have been interpreted and define the place of women in the Church and society at large.

**MDV 670: Personal Spiritual Disciplines (4 units)**

This course will empower students to deepen their spiritual lives while equipping them to guide others in their spiritual journeys. Students will explore various spiritual disciplines, including prayer, meditation, fasting, scripture study, and solitude. The course delves into the historical and theological underpinnings of these disciplines and provides a framework for incorporating them into daily life. It also addresses the role of accountability, discernment, and spiritual direction in fostering spiritual growth.

**MDV 671: Issues in Spiritual Warfare (4 units)**

This course examines the characteristics of deceivers and the ways they manipulate truth, making it increasingly difficult to discern reality from falsehood. Through analysis of contemporary spiritual conflicts, students will learn to recognize various forms of deception and develop practical strategies for spiritual resilience. Emphasis is placed on the importance of truth as the antidote to deception, equipping students with discernment skills essential for navigating today's complex spiritual landscape.

**MDV 695: Advanced Church Music and Worship (4 units)**

This course is designed for students who seek to deepen their engagement with the Christian tradition's theological and practical dimensions of worship. Delve into advanced music theory concepts, liturgical planning, and the historical development of worship practices.

Students will explore the integration of diverse musical styles, the use of technology in worship, and the role of worship in fostering spiritual formation and community building.

**MIS 510 Christian Missions: Principles and Practice (4 units)**

This course provides an in-depth exploration of the foundational principles and practical aspects of Christian missions. Students will be exposed to the biblical, theological, historical, and contemporary dimensions of mission work. Particular emphasis will be placed on examining current issues and the evolving methods of mission work to address the dynamic nature of global missions.

**MISS 511: Contemporary Theology of Mission (4 units)**

This course examines critical issues related to culture and worldview, contextualization, and mission strategy. Students will develop an understanding of contemporary mission practices and their theological implications. Key questions will guide students in reflecting on the relevance of mission in today's diverse cultural contexts, enabling them to formulate sound theories and practical strategies in multicultural settings.

**NTS 506: New Testament: Gospels and Acts (4 units)**

This course investigates the content, purpose, and background of the four Gospels and Acts. Students will explore these books' characteristics, origin, and social and religious environment and consider how they lead others in making sense of the Gospels and Acts in light of current realities and for the sake of exploring and articulating Christian faith. Students will understand the accounts of Jesus' life, the message of salvation, and the formation and development of the early church.

**NTS 601 The Social Setting of Early Christianity (4 units)**

This course focuses on how to teach Paul's Epistle to the Romans concerning living a transformational life. Topics include teaching to change lives, the expository preaching process, sin, salvation, sanctification, theology, and developing a biblical worldview. Deal with the epistle's historical situation, date, themes, and argument with emphasis on applications for living the Christian life. Students will create charts and applications for transformational discipleship and leadership.

**OTS 511: Old Testament: Genesis – Judges (4 units)**

This course delves into the rich tapestry of the theological, historical, and cultural threads that underpin the texts from Genesis to Judges. Students will explore the creation narratives, patriarchal stories, and the formation of the Israelite nation.

**PHI 500 Studies in Critical Thinking and Writing (4 units)**

This course explores the principles of critical thinking, argumentation, and written communication in the context of intercultural studies. Students will engage with critical theory, analytical writing, and the application of critical thinking to intercultural dilemmas and complex global issues. The course emphasizes the development of persuasive and culturally sensitive writing skills.

**POL 500 World Politic (4 units)**

This course explores the complexities of international relations, diplomacy, and global governance, emphasizing world politics cultural and intercultural aspects. Students will engage with theories of international relations, global institutions, and the role of culture in diplomacy and conflict resolution. The course delves into contemporary issues in global politics, including transnational challenges and the impact of intercultural interactions on international relations.

**THE 511 Issues in Contextualization (4 units)**

This course examines the process of planting the gospel as a seed in diverse cultural soils, allowing it to grow authentically within each context while staying true to its biblical roots. Students will explore what vibrant, indigenous faith in Jesus can look like in varied cultural settings, analyzing how gospel expressions may differ visibly while remaining consistent at the worldview level.

**THE 515 Dynamics of the Religious Experience (4 units)**

This course delves into the multifaceted nature of religious experience, examining how it has been interpreted and analyzed by theologians, philosophers, and scholars throughout history. Acknowledging the extensive literature on the subject, the course aims to clarify the main issues and debates surrounding religious experience. Students will engage with critical analyses and creative insights from various interdisciplinary and topical perspectives, including traditional and non-traditional religious contexts.

**THE 520 Theology of Culture (4 units)**

This course investigates the relationship between theology and culture in the context of globalization, exploring how contemporary issues like outsourcing, immigration, and anti-Western sentiment impact the Christian faith. Students will engage with the central question of how bearing God's image informs cultural activity, examining various spheres of culture—political, technological, and social—as systems established by God for his glory. The course emphasizes that a robust theology of culture acknowledges the kingdom of God as encompassing both heaven and earth.

## 4. ACADEMIC POLICIES

### Definition of a Credit Hour

As an institution of higher education, Pacific American Global University is responsible for determining and upholding standards related to awarding credit hours for student work consistent with national standards. At Pacific American Global University, a credit hour represents a minimum level of student achievement of specific learning outcomes as verified by an assessment of student work. Pacific American Global University's definition of the credit hour establishes a basis to quantify academic activity for purposes of awarding academic credentials and determining federal funding, including institutional eligibility, program eligibility, and student enrollment status and eligibility.

Pacific American Global University adheres to the Federal definition of a credit hour for cumulative contact time per quarter:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for the one-quarter hour of credit, or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the University, including laboratory work, internships, practicals, studio work, and other academic work leading to the award of credit hours.

Pacific American Global University's definition of the credit hour applies to all courses at all levels (graduate and undergraduate) that award academic credit (i.e., any course that appears on an official transcript issued by the University) regardless of the mode of delivery.

### Transfer of credits

Students may transfer up to 50% into the bachelor's program and up to 25% into the master's program. Pacific American Global University may accept transfer credits earned with a grade of B or higher at national/regional accredited institutions. The number of units accepted by Pacific American Global University will be decided on a case basis by the Chief Academic Officer.

The process for evaluating transfer credits begins when the admissions receive the student's official transcripts, which must arrive before the end of the first quarter of studies. Failure to ensure the timely arrival of transcripts will prevent the student from continuing at Pacific American Global University.

Evaluations are based on the appropriateness of content level and credit value. Biblical and theological courses must be equivalent in quality and perspective and at least 75 percent parallel based on the course description. Some cases may require students to provide the course syllabus and a catalog with the course description so an informed decision can be made. The Chief Academic Officer will make the final decision on whether to award transfer credit.

Transfer credits applied to a lesser degree may not be counted again to apply to a higher degree. The passage of time is not a factor when determining the transferability of credits. A recognized evaluator must verify any credits earned outside the United States, and the student must pay for the verification service.

## **Notice Concerning Transferability of Credits and Credentials Earned at Our Institute**

The transferability of credits you earn at Pacific American Global University is at the complete discretion of the institution to which you may seek to transfer. Acceptance of the degree you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the degree that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Pacific American Global University to determine if your degree will transfer.

## **Articulation Agreements**

Pacific American Global University does not currently have articulation or transfer agreements with other institutions.

## **Registration**

To begin the study, all students must submit registration forms each quarter that have been approved by the student's academic advisor. Student information, the title and number of the course, the academic advisor's signature and the student's signature regarding the financial policy are required.

## **Add, Drop, and Withdrawal**

A student should consult with the University before adding or dropping a course, except where the add/drop consists merely of a change of section within the same course. Courses may not be added after the second week of classes or, in some cases, after the first week. In some cases, adding a course requires the permission of the University.

A standard course (one that is offered for an entire quarter) dropped during the first five weeks of classes will not appear on the student’s permanent record. A standard course dropped after the first five weeks of classes will appear on the student’s record as “F”.

Students wishing to withdraw from the university must complete a Petition to Withdraw, secure the necessary signatures, and submit it to the registrar’s office. Courses must be officially dropped, or a grade of “F” will be entered on the permanent record. Failure to withdraw properly will result in the student not being allowed to re-enroll or receive proper refunds. There is no fee for withdrawal.

## Class Attendance

Regular classroom attendance is vital; students are expected to attend all classes. The student will receive a failing grade for exceeding absences more than 1/5 of the total scheduled class periods.

The student who has been absent due to illness or a family crisis must explain the absence directly to the Professor.

## Grading Policy

Pacific American Global University utilizes letter grades. Grades are reported to students in writing from the Registrar’s Office. Grades are designated as follows:

| <b>Grade</b> | <b>GPA</b> | <b>Numeric Description</b> |
|--------------|------------|----------------------------|
| A            | 4.0        | 90-100                     |
| B+           | 3.5        | 86-89                      |
| B            | 3.0        | 80-85                      |
| C+           | 2.5        | 76-79                      |
| C            | 2.0        | 70-75                      |
| D+           | 1.5        | 66-69                      |
| D            | 1.0        | 60-65                      |
| F            | 0.0        | 0-59                       |

|    |             |
|----|-------------|
| I  | Incomplete* |
| CR | Credit**    |
| NC | No Credit   |
| H  | Hold        |
| P  | Pass        |
| NP | No Pass     |

\* A grade of “I” can be raised to a grade of “B+” by the end of the next quarter when all course requirements have been satisfied.

\*\* A grade of “CR” will not be included in the computation of grade point averages.

## Repeated Courses

If a student receives a failing grade, the student may retake the course. If the course is retaken, the new grade will be calculated into the student’s grade-point average (G.P.A), replacing the previous failing grade. The credits are counted only once. All grades become a permanent part of the student’s academic history. Students must pay the current tuition to retake the course.

## Incomplete

Sometimes, a student discovers that they are unable to finish their requirements for a course or courses during a quarter. Sometimes, life presents us with problems we cannot foresee or plan for. In these situations, a student may need extra time to complete their course requirements. If a student needs extra time to complete their coursework, Pacific American Global University has devised a way to help individual students work through these problems.

Please be sure to follow the procedures correctly:

1. Students need to obtain permission for an incomplete from the Chief Academic Officer.
2. Students must obtain approval from the professor. Students should not assume that he/she will be given an incomplete for a course just because he/she chooses not to complete the assignments, tests, or quizzes. Professors will assign grades based on submitted work if students have not been granted an official incomplete from the Academic office. Students who have been given an incomplete will not receive credit for the course before work is completed.

## Contract, Cancellation, and Dismissal

Registration can be canceled anytime by students without hindrance. The contract and cancellation forms are available in The Admissions Office.

Students who do not register consecutively for more than two quarters without written notification will be dismissed automatically. Dismissed students desiring to be readmitted must submit a readmission application.

## Leave of Absence

Pacific American Global University realizes that an emergency may occur for a student that may only be solved by electing to interrupt class attendance for a time by requesting a Leave of Absence (LOA). The student must direct such a request to Pacific American Global

University by completing the LOA Request form stating the reason for the LOA, the date of the request, and the anticipated date of return, then signing the request. The LOA may be granted if sufficient reason and/or evidence is provided.

Students considering an LOA must review these requirements:

1. Must be in good academic and financial standing.
2. Must request a Leave of Absence (LOA) for up to 4 weeks for personal, not more than one quarter for vacation LOA except for medical LOA, which depends upon the medical condition.
3. Must complete an LOA Request form and submit documentation proving validly approvable to Pacific American Global University.
4. Will receive registration information at the appropriate time in the quarter preceding their return and are responsible for meeting all deadlines.
5. No need to reapply for admission to return from an LOA.
6. Individuals who do not return after their approved period for LOA will be administratively withdrawn.

When a student is granted an LOA, consequences may include:

1. Encountering new or changed policies.
2. Encountering new or changed tuition or fees.
3. Extending the graduation date.

## **Time Limits for Completion of Program**

Students are usually expected to complete each program within the following time frame: the Bachelor's program in 4 years and the Master's program in 3 years. The maximum time frame allowed for students to complete a program is 150% of all program lengths, including certificate programs. An extension may be granted for special circumstances.

## **Requirements for Graduation**

A grade point average of 2.0 or above is required for graduation with the Bachelor's Program, and a grade point average of 3.0 is required for graduation with the Master's Program. Students must fulfill all financial obligations to Pacific American Global University and file a petition to graduate before the middle of the last quarter to be eligible to receive a degree.

## **Application for Graduation**

Students must file their applications and pay their graduation fee at the time of enrollment for their last quarter of study. All financial accounts, documents, and files are to be in satisfactory order before a student is permitted to graduate. Students are expected to be present for graduation. Graduation in absentia will be permitted only by special approval of the Chief Academic Officer in response to a written request that cites acceptable reasons.



## **Right to Review the Academic Record**

Students have the right to review their academic records and files. A request form must be filed with the Registrar to review the records. Any errors will be corrected.

## **Satisfactory Academic Progress (SAP)**

The Satisfactory Academic Progress Policy is applied consistently to all students. Satisfactory Academic Progress is measured in two ways:

- Qualitatively: The Average Grade is reviewed to ensure that the student meets the minimum GPA of 2.0 for the Bachelor's Program and 3.0 for the Master's Program.
- Quantitatively: The student must earn at least 80 percent of the scheduled clock hours for the evaluation period.

A student must meet these standards to be considered as meeting Satisfactory Academics.

## **Academic Good Standing**

At the end of each quarter, the student's progress will be monitored. Students are considered to be in good standing when meeting a GPA of 2.0 for the Bachelor's Program, and 3.0 for the Master's Program is maintained. When there is evidence of a lack of satisfactory progress toward meeting graduation requirements, the Academic Committee may place students on academic probation or disqualify them from attendance at the University.

## **Academic Warning**

Bachelor students receive an academic warning when the quarter GPA is lower than 2.0, but the cumulative GPA is 2.0 or higher. Master students receive an academic warning when the quarter GPA is lower than 3.0, but the cumulative GPA is 3.0 or higher. This notation is not recorded on the student's academic transcript.

The student's grade is based on their midterm and final exam score. Each exam is worth 50% of the student's grade. Thus, if a student misses either of the exams, the student will not be able to receive a grade higher than 50%. Consequently, the student may fall under the GPA of 2.0 for the Bachelor's and GPA of 3.0 for the Master's program requirement. An academic warning letter will be issued to the student.

## **Academic Probation**

To remain in acceptable academic standing, a Bachelor student must maintain a cumulative GPA of 2.0 and a Master student must maintain a cumulative GPA of 3.0 in their coursework taken at Pacific American Global University. The University will notify the student in writing when their cumulative GPA is below 2.0 for a Bachelor student and 3.0 for a Master's student,

placing the student on academic probation for two quarters. Academic probation will be recorded on the student's permanent academic record.

Students on academic probation are limited to a course load of 12 units or fewer for the Bachelor's Program and eight units or fewer for the Master's Program.

## Academic Dismissal

A student failing to attain the minimum GPA during probation may be dismissed. If the student remains on probation for two consecutive quarters, the student may be dismissed from Pacific American Global University.

## Probation Removed

Suppose the student raises their cumulative GPA above the minimum requirement during the probation period. In that case, he/she will be removed from probation, and it will be recorded on the student's academic record.

## Appeals

If a student is dismissed for failure to meet academic standards, the student may appeal to the Academic Committee for readmission. The student must show that there were exceptional circumstances involved and provide evidence indicating that he/she can remove the GPA deficiency within one quarter.

## Academic Integrity Commitment

The maintenance of academic integrity and quality education is the responsibility of each Pacific American Global University student. Cheating or plagiarism in connection with an academic program is an offense for which a student may be expelled, suspended, or given a less severe disciplinary action. Academic dishonesty is a serious offense that diminishes the quality of scholarship and defrauds those who depend upon the integrity of the educational system. Academic dishonesty includes:

1. **Cheating:** Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.
  - a. Students completing any examination should assume that external assistance (e.g., books, notes, calculators, conversations with others) is prohibited unless specifically authorized by the professor.
  - b. Students may not allow others to conduct research or prepare any work without the professor's advance authorization.
  - c. Substantial portions of the same academic work may not be submitted for credit in more than one course without authorization.
2. **Fabrication:** Intentional falsification or invention of any information or citation in an academic exercise.

3. **Facilitation of academic dishonesty:** Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.
4. **Plagiarism:** Intentionally or knowingly representing the works, ideas, or work of another as one's own in any academic exercise.

## Family Educational Rights and Privacy Act (FERPA) of 1994

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), Pacific American Global University will disclose a student's education records with the student's prior written consent. However, the University will disclose those records, without consent, to the following parties or under the following conditions authorized by FERPA. Education records are defined as records, files, documents, data, and other materials that contain information directly related to a student and are maintained by Pacific American Global University.

Students at Pacific American Global University have the following rights regarding their education records:

- a. To have access to their education records.
- b. To consent to release a record to a third party.
- c. To request nondisclosure of directory information
- d. To seek amendment of information which the student demonstrates is inaccurate.
- e. To be notified of their privacy rights.
- f. To file complaints with the Family Policy Compliance Office of the U.S. Department of Education concerning alleged failures by the University to comply with FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office**  
**U.S. Department of Education**  
400 Maryland Avenue, SW  
Washington D. C. 20202  
4605

## Student Identity Verification for Online Class Policy and Procedure

### Policy

Pacific American Global University has established and will periodically evaluate its process to confirm that a person who has been admitted to the University is the person who applied. The student who is taking an examination is the student who registered to take the examination, and the student who is registered for an online course is the same student who participates in, completes, and receives credit for the course. To authenticate identities, University will use one or more of the following methods for verification:

- Secure login with username and password
- Proctored examinations

- New or emerging technologies and practices that are effective in verifying student identification

All methods of verifying student identity must protect the privacy of student information in accordance with the Family Educational Rights and Privacy Act (FERPA) and any other applicable laws or regulations regarding the confidentiality of personally identifiable information and Pacific American Global University's Privacy Policy. Personally identifiable information collected by Pacific American Global University may be used as the basis for identity verification.

### Procedures

- **Identity verification for new students**

Pacific American Global University collects biographical, demographic, and prior education information on the admissions application. The information includes but is not limited to full name, home, and mailing address, date of birth, gender, ethnicity (optional), Social Security or Tax Identification Number (both optional), high school and colleges attended, and prior degrees received. This information is maintained in the Pacific American Global University student information system database. As supporting credentials, like high school transcripts, college transcripts, and standardized test scores, are received by the University, the application information is verified prior to an admissions decision. Once admitted, students are issued a unique token which is used to create a Pacific American Global University account with a secure username and password. Students are advised to protect this password and are required not to share it with anyone.

- **Identity verification for course takers**

Once a record is created and identifying information is stored in the student database, the IT department receives a direct feed from the student database system to create a unique token which is used to create a Pacific American Global University account with a secure username and password. The student then uses their generated username and password to register for their courses.

- **Identity verification of exam takers**

Students completing proctored exams are required to provide government-issued photo identification cards at the time of their scheduled exam.

### Attendance Policy for the Online Course

Pacific American Global University (PAGU) expects all students to attend all classes and participate in all instructional activities. "Attendance" in online courses will be defined as active participation in the course by 1) being present in the class for the entire scheduled class; 2) submitting an academic assignment; 3) taking quizzes and exams; and 4) participating in class activities on Learning Management System (Moodle) which provided by the professor. Student participation can be documented by the following methods: logs of student activity, submission/completion of assignments, and communication with the professor.

In the event of absence for any reason, students are responsible for any class content or information missed.

Additionally, PAGU students must have 80% attendance to pass the classes. If the students find that they cannot meet the class minimum requirements due to such a circumstance, the students will need to contact their professors as soon as possible.

### **What does it mean to "attend" an online class?**

Attendance is critical to the student's success in taking an online class. Taking attendance allows the University to make clear determinations of when a student last attended class. When it comes to attendance in an online course, it may seem a little unclear how attendance is defined. Listed below is very specific information that can help guide our decision-making when designing courses for an online environment.

### **What is an acceptable indication of attendance?**

The acceptable indications of attendance in an online course can include:

- Student submission of an academic assignment
- Student submission of an exam
- Documented student participation in an interactive tutorial or computer-assisted instruction
- A posting by the student showing the student's participation in an online study group that is assigned by the University
- A posting by the student in a discussion forum showing the student's participation in an online discussion about academic matters

### **What does not sufficiently indicate attendance?**

In a distance education context, documenting that a student has logged into an online class is insufficient to demonstrate academic attendance by the student. Essentially, a student must be required to do more than "login" to be documented as having attended an online course.

## 5. FINANCIAL INFORMATION

All tuition and fees are mandatory and are subject to change without prior notice.

### Tuition and Fees

| <b>Types of Charges</b>             | <b>Amount</b> |
|-------------------------------------|---------------|
| Application fee (non-refundable)    | \$150         |
| Tuition Bachelor (per unit)         | \$100         |
| Tuition Master (per unit)           | \$170         |
| Student ID card                     | \$20          |
| Certificates/Transcripts (per copy) | \$50          |

### Refund Policy

Each student should be advised that a notice of cancellation shall be in writing. In compliance with the California Education Code, the refund policy for students who have completed 60 percent or less of the course of instruction is pro rata. The effective date of cancellation or withdrawal will be the date on which the student submits his/her notice to Pacific American Global University. Tuition refunds are paid to a student within 45 days of filing the withdrawal form. The students may withdraw from a course and receive a full refund any time prior to the beginning of the course or during the first week.

### Outstanding Balances

All institutional charges must be paid in full before graduation. An account is considered paid in full when all checks clear the bank. If a student account is not in good standing, it may, among other things, result in the following:

- Cancellation of enrollment
- Denial of registration for future classes
- Denial of transcripts
- Denial of readmission
- Denial of graduation

### Financial Aid

Pacific American Global University does not participate in federal or state student financial aid programs.

## University Scholarships

Pacific American Global University awards a limited amount of tuition scholarship on a quarter-to-quarter basis to truly deserving students who meet the following qualifications:

- The student must be accepted for admission.
- The student must submit an application for a scholarship.
- The student must satisfy the scholarship requirements established by the University's Scholarship Committee.
- The student must submit any additional documents requested by the Scholarship Committee required for assessing the student's scholarship application.
- Apply at least two weeks prior to the beginning of any quarter.
- Maintain the minimum Standards of Student Achievement.

Students who are admitted provisionally are not eligible for University scholarships.

Further details regarding Pacific American Global University's scholarship programs and their requirements may be found at the Administration Office.

## 6. STUDENT LIFE AND SERVICES

Pacific American Global University is designed to serve students in the heart of Los Angeles. Our mission is to ensure that all students have the tools and resources required to succeed. We are committed to student equity and to providing superior service. Additionally, we assist with questions about academics and your well-being.

You have come to a unique place dedicated to the glory of our Lord and Savior, Jesus Christ. Everything you read in this Catalog appears here for this purpose.

### There are six reasons why certain regulations are expected of students:

- **Moral decency:** Some of the rules are meant to prevent moral and social problems as well as to promote Christian morality. To break the rules in this area indicates that one is succumbing to a spirit bent on evil.
- **Spiritual growth:** Some rules encourage good, Christian actions that should be characteristic of all believers. To break the rules in this area indicates that one is becoming disloyal to Christian principles.
- **Personal discipline and accountability:** Some rules are meant to aid the student in developing self-discipline and accountability to authority and personal responsibilities. To break the rules in this area is for a student to cater to a self-seeking and self-centered will.
- **Brotherly consideration:** Some rules help the student enact love for one's brother more than for oneself. To break the rules in this area is for a student to show blatant disregard for the feelings and needs of others.
- **Academic excellence:** Some rules are meant to encourage the student to place high regard on academic pursuits. To break the rules in this area is for the student to disregard why God called him and to offer God second-best efforts.
- **Institutional effectiveness:** Some rules concern operational procedures necessary for a college to function efficiently and effectively. To break the rules in this area indicates that the student probably does not appreciate the institution's overall ministry.

We truly believe we have some of the finest students in the world, and we desire to see you molded into what God wants you to be. We long to see students with an undying commitment to be used for His glory. This condition will only come with you learning the importance of character, obedience, discipline, and integrity. For this reason, Pacific American Global University has structured the rules and regulations as laid out. Every rule stated can be attributed to one of, or a combination of, the six reasons listed above. The rules that govern the student life at Pacific American Global University are made with the best interest of our students in mind.

Pacific American Global University is not about the rules and regulations but about being molded into what God wants you to be. You may not agree with every rule, but you can



observe these expectations properly and adequately understand why they are necessary and perform them with a good attitude. Someone said, “Discipline will either benefit you or irritate you, and your attitude toward it will determine the outcome.” We pray that God helps all our students build character through a disciplined life.

We desire that you enjoy your time here, and we want to make student life exciting and enjoyable for every student. Your attitude will determine if this becomes a reality for you. Please understand that we love you and will always be ready to help you with any need. We must remember that our true loyalty is to be to the Lord Jesus Christ. We should all strive to glorify Him in everything we say and do. We should seek to conform our lives to that which will honor the Person of our Savior. This is not an easy task, but one we can all strive for together. Thank you for cooperating and being a Pacific American Global University student.

## **Notice of Student Rights and Responsibilities**

Pacific American Global University is dedicated to supporting and maintaining an academic environment with values that include civility, dignity, diversity, education, equality, honesty, and safety.

When students choose to accept admission to Pacific American Global University, they accept the rights and responsibilities of its student body and are expected to uphold its previously stated values by maintaining a high standard of conduct.

Pacific American Global University has developed policies and procedures that outline specific standards to be followed, and measures are taken when handling its state of affairs. The purpose of this Notice of Student Rights and Responsibilities is to inform students that they are endowed with certain rights and are expected to conduct themselves in an appropriate manner. It does not replace the aforementioned policies and procedures, nor does it constrain the procedures or guidelines outlined in those policies. As such, students are required to educate themselves on their rights and responsibilities by reading and confirming that they understand all student-related policies and procedures.

## **Standards of Conduct**

The Pacific American Global University Standards of Conduct aim to stimulate each student and employee's intellectual, spiritual, ethical, and emotional growth. Emphasizing each individual's dignity in pursuing self-improvement and developing full personal potential (I Corinthians 10:24). The Standards of Conduct facilitate free competition and independent intellectual effort without tolerating dishonesty, cheating, or plagiarism in any form. Further, The Standards of Conduct create a climate of mutual trust, respect, and interpersonal concern where openness and integrity prevail (Romans 12:10, I John 4:21, I Peter 2:17, Hebrews 13:16-17).

Pacific American Global University expects all its students and employees to abide by the highest standards of morals and ethical behavior in harmony with its Christian philosophy and purposes (I Peter 1:15-16). Each Pacific American Global University community member

should be familiar with and expected to adhere to and enforce the standards (Genesis 1:26-27, Romans 12:2, I Peter 1:15-16). It is assumed that each student who enrolls agrees and cooperates with the University's Standard of Conduct governing student behavior (Philippians 3:17).

Improper conduct for which students are subject to discipline. False information to the University with prior knowledge, forgery, alterations, or misuse of any Pacific American Global University documents violates this principle. Pacific American Global University reserves the right to refuse admittance to or to suspend any person who violates these principles.

## **Discipline**

A student violating any regulation of Pacific American Global University intentionally and continuously will be disciplined.

Any Bachelor student whose GPA is below 2.0 and Master student whose GPA is below 3.0 will be placed on probation. Pacific American Global University does not tolerate student misconduct of any nature. Students may be disciplined or terminated for, but not limited to, any of the following types of misconduct:

- Academic dishonesty (e.g., cheating, fabrication or falsification, plagiarism, or forgery)
- Theft or damage or destruction of property
- Computer misuse (e.g., unauthorized entry, use, transfer, or tampering with the communications of others)
- Violation of any and/or all University policy
- Conduct that threatens the health or safety of others
- Sexual assault and/or sexual misconduct
- Obstruction or disruption of teaching, research, administrative duties
- Failure to comply with directions of a University official or other public official acting in the performance of his/her duties while on University property
- Manufacture, distribution, dispensing, possession, use, or sale of, or the attempted manufacture, distribution, dispensing, or sale of alcohol and/or controlled substances (including medicinal marijuana)
- Possession, use, storage, or manufacture of firearms or weapons capable of bodily injury, explosives, firebombs, or any other destructive devices
- Invasion of privacy by making a video recording, audio recording, taking photographs, or streaming audio/video of any person in a private location without that person's knowledge and express consent

## **Reasonable Accommodation Policy**

Pacific American Global University catalog will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship or result in a fundamental alteration in the nature of the service, program, or activity or undue financial or administrative burdens. Teaching techniques continually change as professors

discover new ways to aid disabled students. The term “reasonable accommodation” is used in its general sense in this policy to apply to employees, students, and visitors. Student requests for reasonable accommodation should be addressed to the office, which will contact the appropriate Administrator.

A student must self-identify as an individual with a disability and provide appropriate diagnostic information that substantiates the disability. Pacific American Global University will then assess the impact of the disability on the student’s activities and performance and ensure that appropriate accommodations will be approved.

Individuals who have complaints alleging discrimination based upon a disability may file them with the Administrative Manager.

## **Sexual Harassment**

Pacific American Global University is committed to providing a safe learning and working environment. In keeping with this commitment, the University prohibits unlawful harassment, including sexual harassment, by any of its employees, students, staff, faculty, or anyone conducting business on University premises. Sexual harassment is defined as any unwelcome or unsolicited attention of a sexual nature, including but not limited to verbal, physical, or visual contact. Any person who observes or is subject to an act of sexual harassment should report it immediately to the nearest faculty or staff member, who will notify the upper management level. Confidentiality is required in order to protect all parties involved. Appropriate disciplinary action will be taken for students, faculty members, or staff members accused of sexual harassment.

## **Student Orientation**

Pacific American Global University offers orientation each quarter for new and continuing students to provide information on University life, policies, regulations, faculty, administration, and the surrounding community for the upcoming quarter. Orientation is required of all new students.

## **Student Advising**

Student advising has several purposes:

- Academic advising regarding program requirements
- Vocational guidance and career planning
- Personal and spiritual counsel as needed

The Chief Academic Officer is in charge of academic advising and career counseling. Students looking for academic advising may come to the administrative office to meet with and make an appointment with the Chief Academic Officer. Faculty may also serve as academic or vocational advisors.

## Student Council

Student council is an organization conducted by students and supervised by the University. The purpose of the student council is to take feedback from students regarding the issues they are facing today and allow students to develop leadership by organizing and carrying out University activities and service projects. In addition to planning events that contribute to the spirit and community welfare, the student council is the voice of all Pacific American Global University students. They help share student ideas, interests, and concerns with the University-wide community. The function of the student council is based upon parliamentary procedures. Ideas are presented, voted upon, and confirmed by the student council president. Any student interested in leadership, organizational behavior, event planning, or becoming more involved in the University is welcome to become involved.

## Grievance and Complaint Procedures

Students may go to the administrative office to address simple suggestions or complaints. The Chief Academic Officer or Administrative Manager will meet with the student to take steps toward resolution, beginning with informal discussions. An effort will be made to resolve the complaint or grievance.

Suppose the student wishes it to be recognized as such. In that case, the student is required to submit a written “Student Complaint/Grievance Form” with a clear, concise, signed, and dated statement of events from the student's perspective to the office of the appropriate director: CAO or Administrative Manager. The statement should provide enough information to present a complete understanding of the situation and specify the University policy violated and all relevant factual details.

- The CAO/Administrative Manager has 14 calendar days to review the case, during which he or she may seek additional information from the parties involved or witnesses. If the allegations would not constitute a policy violation, then the CAO/Administrative Manager should inform the grievant in writing that the allegations are not subject to further investigation. The investigation may include meeting with the parties, talking with witnesses, and reviewing any supporting documents. A grievance may elect to withdraw a formal complaint at any time; however, Pacific American Global University reserves the right to investigate all complaints to protect the University's interests and its community.
- Within a reasonable time, the CAO/Administrative Manager shall decide based on the formal complaint, response, and other relevant information. This decision shall be in writing and shall consist of factual findings, conclusions, and a remedy if one is appropriate. All parties shall receive a copy of the decision.
- Any party may submit a written request for an appeal of the decision to the President or Vice President within 14 calendar days from receipt of the decision. The request for appeal must specifically set forth all grounds for appeal. The non-appealing party

must be given the opportunity to respond in writing to the request for appeal. Within a reasonable time, the President or Vice President shall make a decision based on the complaint, response, decision, request for appeal, any response to the appeal, and any meeting the President or Vice President held in regard to the appeal. The decision of the President or Vice President shall be final. All parties shall receive a copy of the President or Vice President's decision.

- Students can file a complaint about the institution to the accreditation agency at any time, independently of the institutional grievance process, by contacting them at the address:

**Transnational Association of Christian Colleges and Schools (TRACS)**  
15935 Forest Road  
Forest, Virginia 24551  
Phone: (804) 525 9539 | Fax: (804) 525 9538

- Students can file a complaint about the institution to the Bureau at any time, independently of the institutional grievance process, by contacting them at the address:

**Bureau for Private Postsecondary Education (BPPE)**  
1747 North Market, Suite 225, Sacramento, CA 95834  
Phone: (916) 574 8900 | Fax: (916) 263 1897  
<https://www.bppe.ca.gov/enforcement/complaint.shtml>

All written decisions made and materials produced in a grievance conducted under this procedure shall be retained by the University for five years from the date that the final decision was issued.

## Student's Records

Pacific American Global University recognizes the need to maintain the confidentiality of student records. Thus, Pacific American Global University observes the Family Educational Rights and Privacy Act of 1974. No one except administrative personnel and faculty are given access to student records.

Pacific American Global University does not release educational records to non-school employees without the student's written consent. With few exceptions, such as external references, which students may have waived their right to see, students may review their educational records upon request. Access is granted upon submission of a written request to Pacific American Global University.

Students are entitled to copies of all records to which they have access. Under established procedures, students have the right to challenge their records' factual accuracy if they believe there are discrepancies. Such challenges should be presented to the CAO in writing.

Pacific American Global University keeps student records permanently in electronic and paper-based versions. Student complaints, including their resolution, are maintained for at least five years before they are destroyed. The electronic records are scheduled to be backed up quarterly, and the paper documents are maintained in locked file cabinets that are located in the Records Storage room in the office.

## Facilities and Equipment

Pacific American Global University provides a wide range of resources to ensure student success, including the following:

- **Computer lab:** Computer lab and assistance are provided to enhance students' research. Students can invest their free time in learning resources in the computer lab.
- **Projector:** Projectors enable professors to create bulleted PowerPoint presentations or other highly organized notes for the class. With the use of projectors in the classroom, students can take better notes with the ability to discern what information the professor displays is most useful to them.
- **Wi-Fi hotspots around the campus:** Wi-Fi is provided to students so they can quickly and easily share documents, edit presentations in real time, store project files in the cloud, and improve their teamwork skills. Wi-Fi in education allows students to collaborate with peers from other colleges or universities.
- **Vending Machine:** A vending machine is located in the lounge for everyone to purchase snacks, drinks, and other necessities between classes or during study sessions.
- **First Aid kit for essential medicine:** First Aid kits containing essential medicines are provided for everyone, including students, professors, and staff, to ensure safety and well-being. In the event of an injury or illness, having immediate access to medical supplies can help alleviate pain, prevent infection, and even save lives.
- **Printing and copy available on campus (with additional fee):** This service allows students to retain hard copies of coursework and projects undertaken during a lesson and when students are required to turn in their assignments and projects.

University Equipment should be well taken care of by the student body. Abusing this equipment will not be tolerated and may carry a monetary fine and/or a disciplinary penalty for the offender.

- Any equipment owned and maintained by the University is not for public use.
- Students may use designated equipment only with permission from University staff.



- Regular office hours are 9:00 a.m. until 5:00 p.m. Use of office equipment and supplies in the offices are not for public or student use without the express permission of a staff member. Regular office hours may change without notice.

## Parking information

Parking is available in a parking facility and/or area next to the building. Pacific American Global University provided validation to students.

- Central Plaza Parking Garage: 3470 Wilshire Blvd, Los Angeles, CA 90010
- Payment Validation: 8 a.m. – 6 p.m. (Monday- Friday) = \$3
- For any parking issues:
  - Please see the parking attendant at the Pay Station
  - Parking Office: (213) 465-4847

## Insurance

Pacific American Global University students are advised to purchase and maintain insurance. They are recommended to have proof of insurance and medical examination, regardless of the number of units or program status. International students suggested purchasing insurance for their dependents accompanying them to the United States.

### Individual and Family Health Insurance Companies in California

- Aetna: [Aetna](#)  
1-800-US-AETNA (1-800-872-3862) from 7:00 AM - 7:00 PM EST
- Anthem Blue Cross: [Health Insurance Plans | Health Coverage | Anthem](#)  
1-800-777-6000
- Blue Shield of California: [Blue Shield of California](#)  
1-888-568-3560 Monday – Friday, 8 a.m. to 5:30 p.m. PST
- Health Net: [Health Net](#)  
1-800-327-0502
- Kaiser Permanente of CA: [Individual Family Summary of Benefits Coverage | Kaiser Permanente](#)  
1-800-245-3181
- United Healthcare: [UnitedHealthcare](#)  
1-800-357-0978

### Dental Insurance Carriers in California

- Anthem Blue Cross: Same as above
- Blue Shield of California: Same as above
- Delta Dental of California: [Contact | Delta Dental](#)  
1-800-765-6003 Monday – Friday, 5:00 a.m. to 5:00 p.m. PST
- IHC Group: [Dental Insurance Plans | The IHC Group](#)  
1-866-473-6615
- United Concordia Dental: [United Concordia Dental](#)  
1-800-332-0366 (PPO)  
1-866-357-3304 (DHMO)

- United Health One: [UnitedHealthOne](#)  
1-800-273-8115

### Short-Term Insurance Providers in California

- HCC Medical Insurance Services:  
[Short Term Medical Insurance | Formerly TMHCC-MIS Group](#)  
1-866-400-7106

## Housing

Pacific American Global University does not operate any housing facility but will assist students in locating adequate housing. Some students find housing in a local residence hotel, while others share an apartment or rent a room from members of a local church. The students may find a recommendation list as follows:

- Zuma Housing
  - 424-208-3596
  - <http://www.zumahousing.com>
- R.W. Selby & Co
  - 310-820-5151
  - <http://www.rwselby.com/student-housing-los-angeles.html>
- First Choice Housing
  - 213-765-3330
  - <http://firstchoicehousing.com>
- STUHO Student Housing
  - 323-731-0460
  - <http://www.stuho.com>
- B&B Management
  - 310-824-0931
  - <http://www.bnbwestwood.com>
- Universal Student Housing
  - 310-824-4908
  - <http://www.usaish.com>

## E-Library

Pacific American Global University subscribes to the Library and Information Resources Network (LIRN), EBSCO, and ATLA to provide our students with a full collection of resources that are essential for their academic success. Students can access the resources such as articles, journals, books, and other educational materials, at any time, and from anywhere with an internet connection.



- **LIRN (Library and Information Resource Network)** is a consortium of academic and research libraries that provides access to a broad range of scholarly resources. It is an online library that offers access to databases such as ProQuest, JSTOR, and Oxford University Press. LIRN also offers additional features such as LibGuides, citation tools, and a virtual reference desk.
- **EBSCO** is an online library that offers access to a wide range of resources in various disciplines, including business, medicine, psychology, education, and more. It provides access to over 50 databases, including Academic Search Complete, Business Source Complete, and PsycINFO.
- **ATLA** is a comprehensive bibliographic database that provides extensive coverage of religious studies, theology, and related fields. It is developed and maintained by the American Theological Library Association (ATLA) and indexes scholarly articles, book reviews, essays, and other resources from a wide range of sources, including academic journals, books, and conference proceedings.

LIRN, EBSCO, and ATLA are highly customizable, enabling students to tailor their research to their specific needs. Students can filter search results by author, subject, and date range, making it easier to find relevant material quickly.

#### Other e-libraries that are available to access for free:

- **ProQuest** is a valuable resource for academic research and learning, providing access to a vast collection of digital resources, including arts, business, health sciences, science, social sciences, and more. ProQuest also provides e-books through its platform, eBook Central, which allows users to search, browse, and access thousands of digital books.
- **Directory of Open Access Journals (DOAJ)** is an online directory that indexes and provides access to high-quality, peer-reviewed open-access journals from around the world. Open-access journals are scholarly journals that provide free, immediate, and unrestricted online access to their content.
- **Education Resources Information Center (ERIC)** is an online digital library of education research and information that provides access to a wide range of education research, including journal articles, books, conference papers, technical reports, policy papers, and other types of education-related documents. It covers all aspects of education, from early childhood education to adult education, and includes both theoretical and practical research.
- **JSTOR** is a digital library that provides access to a wide range of academic journals, books, and primary sources in the humanities, social sciences, and sciences. JSTOR currently offers free online access to 100 articles per month to non-subscribers.

- **Open Access Digital Theological Library (OADTL)** is a digital library that provides free access to a wide range of high-quality theological resources, including books, journals, articles, and other types of scholarly literature. Its collection includes resources in multiple languages, covering topics such as biblical studies, church history, theology, pastoral ministry, and more.

## Spiritual Environment

Pacific American Global University has a close relationship with several churches.

### Los Angeles:

- LA united church  
3470 Wilshire Blvd STE 300, Los Angeles, CA 90010
- Choong Hyun Mission Church  
5005 Edenhurst Ave, Los Angeles, CA 90039
- God People Mission Church  
2120 W 8<sup>th</sup> St, Suite 265, Los Angeles, CA 90057

### Overseas:

Emmaus Presbyterian Church  
South Korea

Pacific American Global University students can enjoy the fruits of this friendship: they can attend chapel, partake in diverse church activities, and fellowship with the congregation. The pastor also visits to give speeches and advice to students. The students are strongly encouraged to attend as it provides regular times of worship that honor God and empower Christian living. It encourages perspectives and practices that contribute to spiritual, psychological, and physical health.

## 7. CAMPUS EMERGENCY PLAN

Pacific American Global University has a campus emergency plan that gives procedures to follow in case of fire, weather, earthquake, or medical emergency, as well as provides reference information and a checklist of procedures on how to:

- Prepare for an emergency incident
- Report an emergency
- Know what to do in the event of an emergency

### **In an emergency, should:**

- Upon discovering an emergency, or potential emergency, immediately get to a safe place and **CALL 9-1-1**.
- Give the Office as much information as possible regarding the emergency.
- Please do not hang up until the 911 operator asks; they may have special questions.

Every effort is made to ensure a safe and secure work and study place. Unforeseen circumstances may occur, however, and every contingency cannot be anticipated. The personal safety of each Pacific American Global University student and employee depends largely upon how well individuals react to and are personally prepared to deal with these emergencies.

Pacific American Global University Campus Emergency Plan, outlined below, gives information on what to do in the event of a medical emergency, crime, or natural disaster.

### **Medical Emergency**

If any Pacific American Global University student, faculty, staff, or visitor becomes ill or injured while on campus, do the following:

- **For minor incidents:** A first aid kit will be provided in the Register's Office, and each employee has access to the kits.
- **For serious incidents:** Call 911 and seek medical attention immediately.
- **If impaled by a foreign object:** Do not remove the object and wait for medical attention to arrive. Do not remove the injured or ill person unless the relocation is necessary to prevent further injury.

Accompany the injured or ill person to the hospital if medical treatment needs to be provided off-campus. Hospitals and urgent care clinics are listed below:

- **Hollywood Urgent Care**  
5717 Melrose Ave, Los Angeles, CA 90038  
(323) 957-2273

- **Kaiser Permanente Medical Center Urgent Care**  
4700 Sunset Blvd, Los Angeles, CA 90027  
(800) 954-8000
- **Vermont Urgent Care & Multi Specialty Center**  
1435 Vermont Ave #100, Los Angeles, CA 90006  
(213) 386-2511

## **Violent Intruder, Shooter, or Crime Behavior**

In the event of a campus intruder, shooter, or criminal acts, immediately dial 911. Do not attempt to apprehend or interfere with suspicious strangers/criminals except in case of self-protection.

Report the following to the officer:

- Describe the person's physical traits, attire, and behavior.
- If it is safe to do so, note the height, weight, sex, ethnicity, approximate age, clothing, method and direction of travel, if known.

In the event of gunfire, remain calm and take cover immediately. Avoid movement near windows and open doors. Escaping from the dangerous area should be done as quickly and quietly as possible.

## **Bomb Threats**

Bomb threats usually come on the telephone and are generally made by individuals who want to create an atmosphere of general anxiety or panic. All bomb threats should be assumed to pose a dangerous situation to the Pacific American Global University campus population.

### **In the event of bomb threats:**

- 1) Do not handle any suspicious object or package!
- 2) Do not open drawers or cabinets, turn lights on or off, or utilize 2-way radios or cell phones until safely out of the building.
- 3) Clear the area, assisting disabled person(s) exiting the building. Immediately call 911 and contact the Pacific American Global University Administration. Once outside, move to a clear area at least 500 feet away from the affected building.
- 4) Only re-enter the area once instructed to do so.

### **If a bomb threat is received by phone:**

- 1) Take the caller seriously but remain calm.
- 2) Ask a lot of questions.
  - When is the bomb going to explode?
  - Where is the bomb located?
  - What kind of bomb is it?
  - What does it look like?
- 3) Take notes on everything said and observe background noise, voice characteristics, etc.

- 4) Call 911 immediately and notify your professor, admin staff, or any authorized person in charge.
- 5) During the evacuation, take your personal belongings and move to an evacuation assembly area.
- 6) Only re-enter the area once instructed to do so.

## Fire

In all cases of fire, the Pacific American Global University Administration must be notified as soon as possible and do the following:

- During a fire alarm, stop all activities and evacuate the building—exit using the stairs. The elevators should not be used. Evacuate the building as soon as the alarm sounds and proceed to the designated evacuation zone.
- Faculty is responsible for ensuring that all students leave the classrooms immediately.
- Only re-enter the building with instructions from a faculty-authorized designated person or the Fire department.

### If evacuation is inaccessible:

- Move to a safe location with fire-rated walls, doors, and a few interior openings.
- Use a phone to call 911 for assistance.
- Place wet towels or other materials around or under doors to keep smoke out.
- Display a signal in the window to alert others to your location.
- Heat and smoke rise, so stay as low as possible. Breathe shallowly using the nose and cover it with clothing as a filter.

If clothing catches fire – **STOP, DROP, AND ROLL.**

## Earthquake

**During an earthquake:** DROP, COVER, and HOLD ON.

- Stop all activities, then DROP to the ground.
- Take COVER under a sturdy desk, table, or other furniture. Protect your head and your neck by placing your hands and arms on your head.
- HOLD ON to your position until the ground stops shaking, and it is safe to move.

**After the earthquake:** BE PREPARED for additional aftershocks.

- If you are outside, do not enter buildings until structural safety can be assessed by trained personnel.
- Suppose required to evacuate, exit using the stairs. The elevators should not be used. Proceed to the nearest stairwell, ensure the exit is safe to use, and exit the building.
- Please do not attempt to move seriously injured persons unless they are in immediate danger of further injury. Report the location of the injured person to emergency personnel.

## Severe Weather

In the event of severe weather (i.e., high wind, tornado, etc.):

- Shutdown all computers and electrical equipment that might be damaged by a lightning strike.
- The decision to evacuate a building will be announced by Pacific American Global University Administration. Evacuate the building if the safety of persons inside is threatened.
- Meet at a predetermined location away from the building.
- Check all areas to ensure that everyone is evacuated.

The class schedule may change; the campus may open late, classes may be canceled, staff offices may be closed, or evening classes may be let out early. Only the President of the University or Designee can close the campus.

## Emergency-Related Closings

Classroom activities can be disrupted in emergencies such as fires, severe weather, earthquake, or power failures. Pacific American Global University Administration will inform the students via email and the University's website if classes are canceled.

Only come to the school with instructions from a faculty-authorized designated person.

## 8. IT BACKUP AND DISASTER RECOVERY POLICY

### Policy Statement

This policy aims to set strategies to ensure the secure backup and recovery of important data stored at Pacific American Global University. The data to backup includes all management information systems data files, administration network user documents, staff documents and other University documents.

The strategies in place will be robust enough to ensure data recovery in any circumstance, including fire, catastrophic hardware or software failure, deletion or virus attack. Data can be destroyed by system malfunction or accidental or intentional means. Adequate backups will allow data to be readily recovered as necessary.

The ongoing availability of important data is critical to the operation of the University. In order to minimize any potential loss or corruption of this data, the LRD is responsible for providing and operating the University networking infrastructure to ensure that data is adequately backed up by establishing and following an appropriate and industry-standard systems backup procedure.

### Statement of Authority & Scope

This document is intended to detail the accepted good practice policies in the backing up and restoring of data on networked computer systems. The LRD provides the framework, design and implementation of backup strategies employed at Pacific American Global University. The LRD is responsible for the operation of these strategies.

### Server Backup and Restore

Each server is backed up every week. This backup includes the server operating system, configuration files, and network data such as usernames, policy and profile data, and security information. In the event of a complete server operating system failure, the server operating system would initially need to be re-installed then the server backup restored. In the event of server hardware failure, the server would first need to be repaired, then the server backup restored. Data Restoration Only the LRD and authorized personnel will have access to the means to restore network data. The LRD will determine if a successful restoration is possible. Any requests for the restoration of user data will be made to the LRD. In the event of complete server failure, a full restoration of school management software and data files is necessary. This backup policy only provides information on backup procedures and disaster recovery.

## On-Site Backup

Pacific American Global University uses a NAS drive to store backups onsite. A full server backup is carried out twice every month on Friday first week to the system using Backup software. These cartridges are then stored in a locked cupboard and fire-proof safe until required for rotation. All backups are verified and kept for a minimum of 6 months before being deleted to re-use the media for further backup requirements until the end of hardware life.

Additionally, incremental backup processes are carried out every week on Friday for system state only. A full backup contains system state, bare metal recovery, user documents, pupil documents, staff documents and shared documents.

## Off-Site Backup

Pacific American Global University uses the recommended cloud backup system. The system uses Dropbox, Moodle cloud and QNAP software to perform overnight backups of staff document directories and shared documents. The cloud allocation of 1TB is currently sufficient to perform the required backups and can be increased as needed. The following data will be backed up every Friday on-site.

## Disaster Recovery

In the event of a complete network failure, power cut, server breakdown, fire, or any other eventuality where the network is unavailable, a disaster plan needs to be in place to ensure the continued smooth running of the University. This would include periods when the time taken to restore the network would take more than a day.

### **The following emergency procedures have been established:**

- In the event of a catastrophic system failure, off-site backed-up data will be made available to users within three (3) working days if the destroyed equipment has been replaced by that time.
- In the event of a non-catastrophic system failure or user error, on-site backed-up data will be available to users within one (1) working day.

### **Emergency procedures will take into consideration the following information:**

- Campus operations, financial transactions, and any other critical school management systems.
- Identify essential school management functions. Essential school functions are those functions that must take place in order to support an acceptable level of continuity for the University.
- Availability of alternate processing of data to use during a disaster. This would include keeping hard copies of certain data and documents.
- When the server and network have been restored, any new information can be transferred or entered into the network system.



## 9. INSTITUTIONAL INTEGRITY

Pacific American Global University (“University”) Code of Ethics and Conduct (“Code”) requires employees to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. As employees and representatives of the University, we must practice honesty and integrity in fulfilling our responsibilities and comply with all applicable laws and regulations. This ethics is not only proper business practice; it is, more importantly, an expression of our Christian stewardship and faith. The University has adopted this policy to address the submission of complaints, suspected violations, or any concerns in relation to:

- Financial transactions, including questionable accounting practices and internal accounting controls
- Use of the University’s property
- Compliance with legal and regulatory requirements
- A retaliatory action against an employee who reports a suspected violation of any of the above

### Reporting Responsibility

It is the responsibility of all directors, officers, and employees to comply with the Code and to report violations or suspected violations in accordance with this Policy.

### No Retaliation

No director, officers, or employees who, in good faith, reports a violation of the Code shall suffer harassment, retaliation, or adverse employment consequence. An employee who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment. This Policy is intended to encourage and enable employees and others to raise serious concerns within the University prior to seeking resolution outside the University.

### Reporting Violations

The University encourages employees to share their questions, concerns, suggestions, or complaints with someone who can address them properly. In most cases, an employee’s supervisor is in the best position to address an area of concern. However, if you are not comfortable speaking with your supervisor or are not satisfied with your supervisor’s response, you are encouraged to speak with anyone in management whom you are comfortable approaching. Supervisors and managers are required to report suspected violations of the Code of Conduct to the University’s Compliance Officer, who has the specific and exclusive responsibility to investigate all reported violations. Individuals may contact the President directly for suspected fraud or when they are not satisfied or uncomfortable.

## **Acting in Good Faith**

Anyone filing a complaint concerning a violation or suspected violation of the Code must act in good faith and have reasonable grounds for believing the information disclosed indicates a violation of the Code. Any allegations that prove not to be substantiated and have been made maliciously or knowingly false will be viewed as a serious disciplinary offense.

## **Confidentiality**

Violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. Reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.

## **Handling of Reported Violations**

The acknowledge receipt of the reported violation or suspected violation within five business days. All reports will be promptly investigated, and appropriate corrective action will be taken if warranted by the investigation.

## 10. APPENDIX

### ACADEMIC CALENDAR 2024

Dates are subject to change. Refer to the quarter schedule of classes for recent changes related to holiday observances, registration deadlines, and commencement ceremonies. This is not to be construed as an employee work calendar. For purposes of degree evaluation, the academic year is defined as fall, winter, spring, and summer quarters. Applications will be accepted for entry into programs until capacity is reached up to the beginning of the quarter.

#### Winter Quarter, 2024

|                                                   |                   |
|---------------------------------------------------|-------------------|
| New Year's Day – Holiday                          | Jan. 1            |
| Martin Luther King Day – Holiday                  | Jan. 15           |
| Student registration and orientation              | Jan. 8 – Jan. 19  |
| Beginning of Quarter and the first day of classes | Jan. 8            |
| Last day to add classes or register late          | Jan. 22           |
| President's Day – Holiday                         | Feb. 19           |
| Last day of classes                               | Mar. 15           |
| Final examinations                                | Mar. 11 – Mar. 15 |
| End of quarter                                    | Mar. 17           |

#### Spring Quarter, 2024

|                                                   |                   |
|---------------------------------------------------|-------------------|
| Student registration and orientation              | Apr. 8 – Apr. 19  |
| Beginning of quarter and the first day of classes | Apr. 8            |
| Last day to add classes or register late          | Apr. 22           |
| Memorial Day – Holiday                            | May. 27           |
| Last day of classes                               | Jun. 14           |
| Final examinations                                | Jun. 10 – Jun. 14 |
| End of quarter                                    | Jun. 16           |

#### Summer Quarter, 2024

|                                               |                  |
|-----------------------------------------------|------------------|
| Independence Day – Holiday                    | Jul. 4           |
| Student registration and orientation          | Jul. 8 – Jul. 19 |
| Beginning of quarter and first day of classes | Jul. 8           |
| Last day to add class or register late        | Jul. 22          |
| Labor Day – Holiday                           | Sep. 2           |
| Last day of classes                           | Sep. 13          |
| Final examinations                            | Sep. 9 – Sep. 13 |
| End of quarter                                | Sep. 15          |

### Fall Quarter, 2024

|                                               |                  |
|-----------------------------------------------|------------------|
| Student registration and orientation          | Oct. 7 – Oct. 18 |
| Beginning of Quarter and first day of classes | Oct. 7           |
| Last day to add class or register late        | Oct. 21          |
| Veteran’s day – Holiday                       | Nov. 11          |
| Thanksgiving Day – Holiday                    | Nov. 28          |
| Last day of classes                           | Dec. 13          |
| Final examinations                            | Dec. 9 – Dec. 13 |
| End of quarter                                | Dec. 15          |

## 11. UNIVERSITY PERSONNEL

### Board of Directors

Sung Kyung Hwang (Chair)

Paul D. Cho

Mindy Byun

Yongjae Jeon

Phattra Chusak

### Faculty

Dr. George C Evans Jr.

Ph.D., Renewal Theology, Regent University, 2022

M.A., Theology, Fuller Theological Seminary, 2018

B.S., Integrated Leadership, Christian Ministries, Anderson University, 2016

Dr. Ron Lindo Jr.

Ph.D., Old Testament, New Orleans Baptist Theological, 2021

Master of Theology, New Orleans Baptist Theological, 2018

M.A., Biblical and Theological Studies, Caskey School of Divinity, 2014

Dr. Olubunmi Abiodun Akindebe

D. Min. Wesley Biblical Seminary, Jackson, MS. 2018

M.Div., Wesley Biblical Seminary, Jackson, MS. 2015

Dr. Kyoungjun Kim

Ph.D., Clinical Psychology, Fuller Theological Seminary, Pasadena, CA, 2017

M.A., Christian Counseling, Southwestern Baptist Theological Seminary, Fort Worth, TX, 2011

M.Div., Chongshin University, 2008.

Dr. Jason Cha

J.D., University of Pittsburgh, School of Law, 1984

M.Div., Fuller Theological Seminary, 2005

B.A., University of Chicago, 1981

Jennifer Wilson

M.A., Theology and New Testament Greek, Columbia Seminary, GA, 2022

B.A., Religious Studies, St. Andrews Presbyterian College, NC, 1998

## **Administrators**

### President/Chief Executive Officer

Rev. Paul D. Cho

Master of Divinity, GMU

MM, UCLA

### Vice President/Chief Finance Officer

Sean S Deeprasertwit

M.B.A., General, SCSU, 2021

B.B.A., Management, Stamford International University, 2012

### Chief Academic Officer

Dr. Jason Cha

J.D., University of Pittsburgh, School of Law, 1984

M.Div., Fuller Theological Seminary, 2005

B.A., University of Chicago, 1981

### Learning Resources Director

Ubon Charasri

M.S., Information Science, Khon Kaen University, 2017

B.A., Information and Library Science, Silpakorn University, 2013

### Administrative Manager

Yifan Liu

Master of Communication Management, USC, 2020

### Administrative Staff

Azusa Oshimoto - A.A., Junior College, Uekusa Gakuen, 2006

Kumiko Anda - Nabari Kikyo High School, 2000