



PACIFIC AMERICAN GLOBAL UNIVERSITY

E-LIBRARY MANUAL

2026

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Purpose of the E-Library

The E-Library supports the mission of Pacific American Global University (PAGU) by providing accessible, high-quality electronic learning and research resources that support instruction, student learning. The E-Library is designed to meet the needs of students enrolled in-person and distance programs, with particular emphasis on biblical studies, theology, ministry, intercultural studies, and general education.

Mission Alignment

The E-Library aligns with PAGU's mission by supporting biblically grounded education, integrating faith and learning, promoting ethical scholarship, and preparing students for Christian service.

Scope of Library Services

The PAGU E-Library functions as a digital learning resource center and does not maintain a physical circulating collection. Services include access to electronic databases, open educational resources, research guidance, and academic support.

Hours of Operation

- E-Library resources are available 24/7.
- Library support services are available Monday–Friday, 9:00 a.m.–5:00 p.m. Pacific Time.

Who Can Use the E-Library

The E-Library is available to:

- Currently enrolled PAGU students
- PAGU faculty members
- Authorized academic staff

Access is active during your period of enrollment or employment.

Lab

Lab located in the PAGU campus, offers a friendly and relaxed atmosphere for students to read, study, work with supplemental materials, or get extra help for a class. The Lab is open five days a week; see the website for hours of operation.

Student resources:

Quiet study area

Open computer laboratory that is open until 5:00 PM

Course reserve material for check out: print, audio-visual, and computerized material

General Resources:

Laser printing

Copy machines
Laminating equipment
Project cutting board

Using the E-Library for Coursework and Research

You may use the E-Library to:

- Find sources for assignments and papers
- Read course-related materials
- Conduct research for projects
- Support lesson planning and instruction (faculty)

Faculty may include E-Library links directly in course syllabi or the learning platform.

Research Tips for Students

When doing research:

- Use keywords related to your topic
- Choose peer-reviewed or academic sources when available
- Evaluate sources for credibility and relevance
- Cite all sources properly to avoid plagiarism

If you are unsure which sources to use, ask your instructor for guidance.

Appropriate Use Guidelines

E-Library resources are for academic use only.

Do NOT:

- Share login information
- Use materials for commercial purposes
- Copy or distribute copyrighted materials illegally

Misuse of resources may result in loss of access or disciplinary action.

Accessibility and Support

The E-Library is designed to be accessible for all students, including those studying online.

If you need assistance or accommodations, contact the University.

IT Help Desk

Information Technology Services offers assistance to faculty, staff, and students with computer services and telephone services. Computer services include maintenance of PAGU

computer labs, desktop services, email and Exchange services, network access, username services, and assistance with software. For more information email info@pagu.edu

PAGU E-Library Resources

Pacific American Global University subscribes to the Library and Information Resources Network (LIRN), EBSCO, and ATLA to provide our students with a full collection of resources that are essential for their academic success. Students can access the resources such as articles, journals, books, and other educational materials, at any time, and from anywhere with an internet connection.

- **LIRN (Library and Information Resource Network)** is a consortium of academic and research libraries that provides access to a broad range of scholarly resources. It is an online library that offers access to databases such as ProQuest, JSTOR, and Oxford University Press. LIRN also offers additional features such as LibGuides, citation tools, and a virtual reference desk.
- **EBSCO** is an online library that offers access to a wide range of resources in various disciplines, including business, medicine, psychology, education, and more. It provides access to over 50 databases, including Academic Search Complete, Business Source Complete, and PsycINFO.
- **ATLA** is a comprehensive bibliographic database that provides extensive coverage of religious studies, theology, and related fields. It is developed and maintained by the American Theological Library Association (ATLA) and indexes scholarly articles, book reviews, essays, and other resources from a wide range of sources, including academic journals, books, and conference proceedings.

LIRN, EBSCO, and ATLA are highly customizable, enabling students to tailor their research to their specific needs. Students can filter search results by author, subject, and date range, making it easier to find relevant material quickly.

Other e-libraries that are available to access for free:


- **ProQuest** is a valuable resource for academic research and learning, providing access to a vast collection of digital resources, including arts, business, health sciences, science, social sciences, and more. ProQuest also provides e-books through its platform, eBook Central, which allows users to search, browse, and access thousands of digital books.
- **Directory of Open Access Journals (DOAJ)** is an online directory that indexes and provides access to high-quality, peer-reviewed open-access journals from around the world. Open-access journals are scholarly journals that provide free, immediate, and unrestricted online access to their content.
- **Education Resources Information Center (ERIC)** is an online digital library of education research and information that provides access to a wide range of education research, including journal articles, books, conference papers, technical reports, policy papers, and other types of education-related documents. It covers all aspects of education, from early childhood education to adult education, and includes both

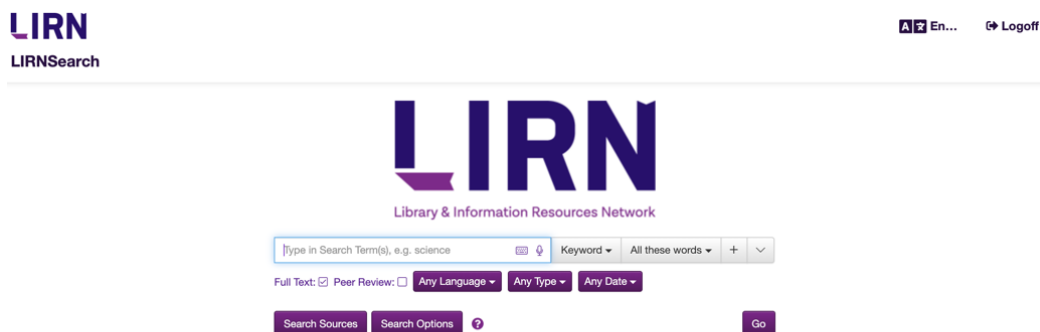
theoretical and practical research.

- **JSTOR** is a digital library that provides access to a wide range of academic journals, books, and primary sources in the humanities, social sciences, and sciences. JSTOR currently offers free online access to 100 articles per month to non-subscribers.
- **Open Access Digital Theological Library (OADTL)** is a digital library that provides free access to a wide range of high-quality theological resources, including books, journals, articles, and other types of scholarly literature. Its collection includes resources in multiple languages, covering topics such as biblical studies, church history, theology, pastoral ministry, and more.

Accessing LIRN (Library and Information Resources Network)

Using LIRN

1. From your web browser type the following address, www.lirn.net/services.shtml into the address box to connect the LIRN resources.
2. Click on the box and start typing UCS University of California and select the school's name from the drop-down list. This step will lead you to the school login page.
3. Enter your campus Username and Password as supplied by your librarian.
4. Click on Search all databases box and start typing the topic that you want to read about and Click on Search icon next to the box.
5. Or you can choose to click this icon , which will lead you to basic search screen show below:



Enter the word or search term you wish to search in the text box. A KEYWORD search is the default search mechanism and may be faster if you do not have specific information. If you wish to search by AUTHOR, TITLE, or SUBJECT, click the appropriate radio button. An AUTHOR, TITLE, or SUBJECT search is good to use when you know specific information. Feel free to ask the librarian for specific subject headings. In the case of authors, the last name should be given first.

The search system is extremely spelling sensitive, so if you do obtain results when you execute your search, please check your spelling.

Once you've made your selections, click "search" to begin your search.

You will then see a list of your search results. From here, you may look at the detail of each particular item. The shelf status (whether the item is on the shelf or checked out) will display to the right.

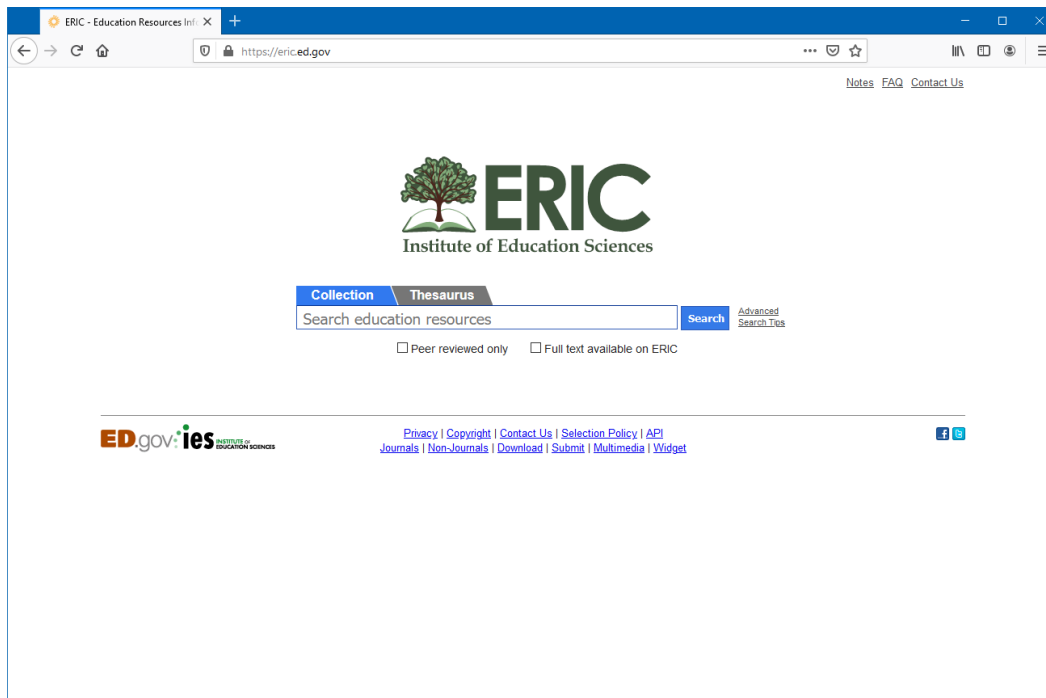
By selecting one of the titles from the results list, you will see more detail regarding the item. The author and title information are given, as is the call number and other bibliographic information. From here, you can select "Show card" to see the information about the item in a card-catalog format. You may select "Show copies" to see additional information about a particular item, including shelf status, due date, and other information.

From this screen, you can also place an item that is checked out, on hold, or create a list of titles for a bibliography by clicking on the appropriate buttons to the right.

If you cannot find the materials you are looking for, please ask Library staff member for assistance.

Accessing ERIC (Education Resources Information Center)

Open your web browser, and type eric.ed.gov into the address box.



Using ERIC

ERIC allows you to search for content from different databases and filter by type (journals, theses, and books).

For simple keyword searches, enter your search term in the text box and click the search icon.

For more search options, follow the **Advanced Search** link.

The screenshot shows the ERIC search results page for the keyword "pixel". The page includes a search bar with the term "pixel" and a search icon. Below the search bar, there are filters for "Peer reviewed only" and "Full text available on ERIC". The results are displayed in a list format, showing the title, author, publication date, and available formats. The first result is "Non-Contact Temperature Measurement Based on Wien's Displacement Law Using a Single Webcam in the Infrared Spectrum Region" by Saparullah, Purwanto, Agus, Wisnuwijaya, Rhyko Irawan, Sari, Emi Kurnia, Dwandaru, Wipsar Sunu Brams, published in 2020. The second result is "Exploring the Hidden Structure of Astronomical Images: A 'Pixelated' View of Solar System and Deep Space Features!" by Ward, R. Bruce, Sienkiewicz, Frank, Sadler, Philip, Antonucci, Paul, Miller, Jaimie, published in 2013. The third result is "Video of Scenery during a Total Eclipse: Luminance and Effects of Solar Limb Darkening" by Ruiz, Michael J., published in 2019. The fourth result is "Interference Phenomenon with Mobile Displays" by Trantham, Kenneth, published in 2015. The page also includes a sidebar with filters for "PUBLICATION DATE", "DESCRIPTOR", and "SOURCE".

A list of books containing the keyword **pixel** in the title will be displayed, along with the author, publication date, and available formats. Users can filter the results by publication date, by topic, by source, by author, and by location.

Click on the title of the book for more information.

- Arts & Humanities Database
- Gale Academic OneFile
- Gale OneFile: Communications and Mass Media
- Gale OneFile: Diversity Studies
- Gale OneFile: Fine Arts
- Gale OneFile: Pop Culture Studies
- ProQuest Central
- Research Library: The Arts

Public Library near PAGU
Pio Pico - Koreatown Branch Library



Address:694 S. Oxford Avenue, Los Angeles, CA 90005

Phone:213-368-7647

Fax:213-639-1653

Librarian: Beth Feinberg, Senior Librarian

Hours of Service

Mon: 10:00 AM- 8:00 PM

Tues: 10:00 AM -8:00 PM

Weds: 10:00 AM – 8:00 PM

Thurs: 12:00 PM – 8:00 PM

Fri: 9:30 AM – 5:30 PM

Sat: 9:30 AM-5:30 PM

Sun: Closed

Resources & Services

libraries provide free access to computer workstations which are connected to the Library's information network. In addition to providing Internet access, these workstations enable the public to search LAPL's many electronic resources including the online catalog, subscription databases, word processing, language learning, literacy and a large historic document and photograph collection.

Central Library



Address: 630 W. 5th Street, Los Angeles, CA 90071

Phone: (213) 228-7000

Fax: (213) 228-7069

Librarian: Kren Malone, Director

Hours of Service

Mon: 10:00 AM- 8:00 PM

Tues: 10:00 AM -8:00 PM

Weds: 10:00 AM – 8:00 PM

Thurs: 12:00 PM – 8:00 PM

Fri: 9:30 AM – 5:30 PM

Sat: 9:30 AM-5:30 PM

Sun: 1:00 PM – 5:00 PM

Resources & Services

All branch libraries provide free access to computer workstations which are connected to the Library's information network. In addition to providing Internet access, these workstations enable the public to search LAPL's many electronic resources including the online catalog, subscription databases, word processing, language learning, literacy and a large historic document and photograph collection.

Updates to This Manual

This user manual is reviewed annually and may be updated to improve clarity, usability, or reflect changes.